

5-26-98 Minutes

A regular meeting of the Council of the City of Bedford, Virginia, was held in the Council Hall of the Municipal Building at 7:30 p.m., May 26, 1998.

Members present: Mayor G. Michael Shelton; Vice Mayor Larry D. Brookshier; Councilman H. Davis Ballard; Councilwoman Mary L. Flood; Councilwoman Linda Kochendarfer; and Councilman Robert T. Wandrei.

Members absent: Councilman W. D. Tharp.

Staff present: City Manager Jack A. Gross, City Attorney W. W. Berry, IV, and Clerk of the Council Teresa W. Hatcher.

Mayor Shelton opened the meeting and led all present in saying the Pledge of Allegiance to the Flag.

Mayor Shelton declared that the minutes of a regular Council meeting held on May 12, 1998, were approved as distributed.

On motion by Vice Mayor Brookshier, seconded by Councilwoman Kochendarfer, voted upon and carried, the following item was added to the agenda:

Lease of the Lower Floor (Terrace Level) of the Wharton/Gregory Cottage

Mayor Shelton extended commendations to Ellen Wandrei, Bedford City/County Museum, and Vickie Fuerer, Bedford Main Street, on the outstanding Memorial Day Ceremony.

City Attorney Berry reported that the three-judge panel, which was appointed by the Supreme Court to review Growth Sharing Agreement between the City and the County, will convene at 9:30 a.m. on June 3.

The City Attorney brought Council up to date regarding the suit filed by G. Edward Johnson against the City asking for an injunction against the construction of the school gymnasium:

- Mr. Johnson's attorney has been out of the country and the City Attorney has been unable to meet with him

- the City Attorney has reserved time at 2:00 p.m. on June 11 with Judge James Updike to ask the Judge to rule on some motions to dismiss various aspects of the case

The Clerk of Council read aloud the following Public Hearing Notices:

NOTICE

SYNOPSIS OF BUDGET FOR

FISCAL YEAR JULY 1, 1998 TO JUNE 30, 1999

CITY OF BEDFORD, VIRGINIA

Notice is hereby given that a public hearing will be held by the City Council May 26, 1998, at 7:30 p.m. in the Council Hall of the City Municipal Building in relation to the budget for the City of Bedford for Fiscal Year 1998-99, at which time any citizen of the City shall have the right to attend and state his or her views. Detailed copies of the budget are available for inspection during normal office hours in the office of the City Manager and the office of the Clerk of Council.

NOTICE OF PROPOSED

REAL PROPERTY TAX INCREASE

Pursuant to Section 58.1-3321, Code of Virginia (1950), as amended, notice is hereby given that the City of Bedford proposes to increase property tax levies.

1. Assessment Increase: The total assessed value of real property, excluding additional assessments due to new construction or improvements to property, exceeds last year's total assessed value of real property by 15 percent.
2. Lowered Rate Necessary to Offset Increased Assessment: The tax rate which would levy the same amount of real estate tax as last year, when multiplied by the new total assessed value of real estate with the exclusions mentioned above, would be \$.66 per \$100 of assessed value. This rate will be known as the "lowered tax rate."

3. Effective Rate Increase: The City of Bedford proposes to adopt a tax rate of \$.76 per \$100 of assessed value. The difference between the lowered tax rate and the proposed tax rate would be \$.10 per \$100, or 15 percent. This difference will be known as the "effective tax rate increase." Individual property taxes may, however, increase at a percentage greater than or less than the above percentage.

4. Proposed Total Budget Increase: Based on the proposed real property tax rate and changes in other revenues, the total budget of the City of Bedford will exceed last year's by 6.46 percent.

A public hearing on the "effective tax rate increase" will be held on Tuesday, May 26, 1998, at 7:30 p.m., or as soon thereafter as the matter may be heard, in the Council Hall of the City Municipal Building. All persons desiring to be heard shall be accorded an opportunity to present oral testimony within such reasonable time limits as shall be determined by City Council.

Mayor Shelton opened the two public hearings regarding the proposed FY 1998-98 budget at 7:40 p.m.

Ms. Barbara Ring, Bedford County Chamber of Commerce, spoke to Council regarding the Chamber's request for an increase in its tourism budget.

Mr. Ronnie Rice, 1802 North Hills Drive, spoke to Council regarding his concerns as follows: education; solid waste increase; increase in certain department heads' salaries; curtailing funding for special groups; and paving of parking lot at the Wharton House.

Ms. Carolyn Overstreet presented a petition with 518 signatures to the Mayor requesting that Council proceed with the Middle School Gymnasium. Ms. Overstreet spoke regarding the need for a gymnasium at Bedford Middle School and Mr. Johnson's lawsuit against the City.

The following students from Bedford Middle School spoke in favor of a new gym at the Middle School, noted problems with the present gym, and submitted letters from students at the Middle School: Tiffaney Orange, Casey Wood, Megan Brown, and Kelsey Moseley.

Mrs. Sandy Shelton, 1110 Coolbrook Road, thanked Council members for including a new gymnasium in the proposed budget and asked those individuals who were in the audience in support of a new gym to stand.

As there were no further comments, Mayor Shelton closed the public hearings at 8:00 p.m.

The City Manager reported that the apparent first, second, and third lower bidders on the gymnasium project are willing to extend and guarantee the price for 60 days rather than 30 days. All of the bidders are also willing to proceed without delay anytime the City can sign the contract or an intent to sign the contract. The City Manager stated that if it goes beyond 60 days and the bidders will no longer guarantee the low bid price, the City will be obligated under the Procurement Act of the State of Virginia to go out and rebid the entire project.

The Clerk of Council read aloud the following Public Hearing Notice:

NOTICE OF PUBLIC HEARING

On Tuesday, the 26th. day of May, 1998, the Council of the City of Bedford, Virginia, will conduct a public hearing on the proposed issuance of water and sewer revenue bonds of the City in the estimated maximum principal amount of \$5,500,000. The purpose of the proposed bonds is to finance improvements to the City's water and sewer system, including, without limitation, improvements to the wastewater treatment plant.

The Public Hearing will be conducted at 7:30 p.m. in City Council Chambers, Municipal Building, 215 East Main Street, Bedford, Virginia. Interested persons may appear at such time and place and present their views.

Teresa W. Hatcher

Clerk of the Council of the

City of Bedford, Virginia

Mayor Shelton opened the public hearing at 8:04 p.m.

As there were no comments, the Mayor closed the public hearing at 8:05 p.m.

City Manager Gross stated the City is under a Consent Order which requires the City to finance improvements to the water and sewer treatment system including without limitation improvements to the Wastewater Treatment Plant and to borrow money in the maximum principal amount of \$5,500,000 as general obligation water and sewer bonds. The bonds will be general obligations of the City for the payment of principal and interest

as well as pledging net revenues from its water and wastewater systems. Mr. Gross indicated the ordinance has been posted in accordance with the provisions of Section 2-30 of the City Code.

On motion by Councilwoman Kochendarfer, seconded by Councilman Ballard, voted upon and carried, Council waived the reading of the ordinance.

On motion by Councilwoman Flood, seconded by Councilwoman Kochendarfer, voted upon and carried by a roll call vote, Council approved the ordinance to finance improvements to the City's water and sewer system including without limitation improvements to the Wastewater Treatment Plant.

Roll call vote follows:

Councilman Ballard	aye
Vice Mayor Brookshier	aye
Councilwoman Flood	aye
Councilwoman Kochendarfer	aye
Councilman Tharp	absent
Councilman Wandrei	aye
Mayor Shelton	aye

The ordinance follows as adopted:

**ORDINANCE AUTHORIZING THE ISSUANCE OF
GENERAL OBLIGATION WATER AND SEWER
BONDS OF THE CITY OF BEDFORD, VIRGINIA, IN
A MAXIMUM PRINCIPAL AMOUNT OF \$5,500,000**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
BEDFORD, VIRGINIA:**

It is determined to be necessary and expedient for the City of Bedford, Virginia (the "City"), to finance improvements to the City's water and sewer system, including, without limitation, improvements to the

wastewater treatment plant (the "Project") and to borrow money for such purpose and issue the City's bonds therefor.

2. Pursuant to the Constitution and statutes of the Commonwealth of Virginia, including the City Charter and the Public Finance Act of 1991, there are authorized to be issued general obligation water and sewer bonds of the City in the maximum principal amount of \$5,500,000 to provide funds, together with other available funds, to finance the Project and to pay costs of issuing such bonds.

3. The bonds shall bear such date or dates, mature at such time or times not exceeding 40 years from their dates, bear interest at such rate or rates, be in such denominations and form, be executed in such manner and be sold at such time or times and in such manner as the Council may hereafter provide by appropriate resolution or resolutions.

4. The bonds shall be general obligations of the City for the payment of principal, premium, if any, and interest on which its full faith and credit, as well as the net revenues from its water and wastewater systems, shall be irrevocably pledged.

5. The Clerk of Council, in collaboration with the City Attorney, is authorized and directed to see to the immediate filing of a certified copy of this ordinance in the Circuit Court of the City of Bedford, Virginia.

6. This ordinance shall take effect immediately.

City Manager Gross reported that a resolution has been prepared which provides for the issuance, sale and award of taxable general obligation water and sewer bonds.

On motion by Vice Mayor Brookshier, seconded by Councilman Ballard, voted upon and carried by a roll call vote, Council adopted the resolution regarding water and sewer bonds as presented. Roll call vote follows:

Vice Mayor Brookshier	aye
Councilwoman Flood	aye
Councilwoman Kochendarfer	aye
Councilman Tharp	absent
Councilman Wandrei	aye

the City Manager are each authorized to act as an Authorized Representative of the City for all purposes under the Financing Agreement. All capitalized terms used but not defined herein shall have the same meaning as set forth in the Financing Agreement.

3. Bond Details. The bonds shall be issued as a single, registered bond and shall be designated "Taxable General Obligation Water and Sewer Bond, Series of 1998" (the "Bond"), shall be dated the date of its delivery to the Fund, shall be numbered R-1 and shall be in the denomination of \$5,225,000. The Bond shall provide for the Fund to make principal advances from time to time in an aggregate amount not to exceed \$5,225,000 and to note such advances on the Bond as moneys are advanced by the Fund thereunder. An authorized representative of the Fund shall enter the amount and the date of each such principal advance on the Certificate of Principal Advances on the Bond when the proceeds of each such advance are delivered to the City.

4. Payment Provisions. The Bond shall bear interest on the unpaid principal from the date of each principal advance as recorded on the Bond at a rate of 2.5% per year, calculated on the basis of a 360-day year of twelve 30-day months. Accrued interest on all amounts advanced shall be due and payable on April 1, 2000. Thereafter, equal installments of combined principal and interest of \$170,092.83 shall be due and payable on each April 1 and October 1, beginning October 1, 2000, with a final installment of \$170,092.84 due and payable on October 1, 2019. Each installment shall be applied first to payment of interest accrued and unpaid to the payment date and then to principal. If the aggregate amount of principal advances on the Bond shall be less than the denomination of the Bond, the principal amount due shall be reduced to the extent thereof as provided in the Financing Agreement. In addition, the City shall pay a late payment charge as provided in the Financing Agreement if any payment is not received within 10 days after its due date, but only from legally available funds. All payments due on the Bond shall be payable as provided in the Financing Agreement in lawful money of the United States of America. Payments shall be made by check or draft mailed to the registered owner at its address as it appears on the registration books kept for that purpose by the City Treasurer, who is appointed paying agent and registrar (the "Registrar"), on the 15th day of the month preceding the payment date, except that the final payment is payable upon presentation and surrender of the Bond at the office of the Registrar. The City intends that amounts constituting interest on the Bond will be included in the gross income of the holder thereof for Federal income tax purposes.

5. Prepayment Provisions. The Bond shall be subject to prepayment as set forth in the Financing Agreement.

6. Execution and Form of Bond. The Bond shall be signed by the Mayor or Vice Mayor, shall be countersigned by the Clerk of the Council and the City's seal shall be affixed thereon. The Bond shall be issued as a single fully-registered typewritten Bond in substantially the form of Exhibit A attached hereto, with such completions, omissions, insertions and changes not inconsistent with this resolution as may be approved by the officers signing the Bond, whose approval shall be evidenced conclusively by the execution and delivery of the Bond.

7. Preparation of Printed Bonds. Upon request of the registered owner and upon presentation of the Bond at the office of the Registrar, the City shall arrange to have prepared, executed and delivered in exchange as soon as practicable bonds in printed form in an aggregate principal amount equal to the unpaid principal of the Bond in typewritten form, in denominations of \$5,000 and multiples thereof (except that one Bond for each payment date may be issued in an odd denomination of not less than \$5,000), of the same form and maturity and registered in such names as requested by the Fund or its duly authorized attorney or legal representative. The printed bonds may be executed by the facsimile signature of the Mayor or Vice Mayor, countersigned by the facsimile signature of the Clerk of the Council and a facsimile of the City's seal printed thereon; provided, however, that if both of such signatures are facsimiles, no bond shall be valid until it has been authenticated by the manual signature of the Registrar and the date of authentication noted thereon. The typewritten Bond surrendered in any such exchange shall be canceled.

8. Pledge of Full Faith and Credit and Revenues. The full faith and credit of the City are irrevocably pledged for the payment of principal of the Bond. Unless other funds are lawfully available and appropriated for timely payment of the Bond, the Council shall levy and collect an annual ad valorem tax, without limitation as to rate or amount, on all locally taxable property in the City sufficient to pay the principal of and interest on the Bond, as the same become due and payable. In addition, subject to the right of the City to apply Revenues to the payment of Operation and Maintenance Expense, the City irrevocably pledges the Revenues for the payment of principal of and interest on the Bond. The Bond shall be equally and ratably secured as to the pledge of Revenues on a parity with the outstanding principal amount of the City's Water and Sewer Revenue Bond, Series of 1991, and the City's Taxable Water and Sewer Revenue Bond, Series of 1992 (collectively, the "Parity Bonds"). Additional bonds secured as to Revenues on a parity with the Bond and the Parity Bonds may be issued under the terms of the Financing Agreement.

9. Registration and Transfer of Bond. Upon surrender of the Bond at the office of the Registrar, together with an assignment duly executed by the registered owner or his duly authorized attorney or legal representative in such form as shall be satisfactory to the Registrar, the City shall execute and deliver in exchange a new Bond having an equal aggregate principal amount, of the same form and maturity and registered in such name as requested by the then registered owner or his duly authorized attorney or legal representative. Any such exchange shall be at the City's expense, except that the Registrar may charge the person requesting such exchange the amount of any tax or other governmental charge required to be paid with respect thereto.

The Registrar shall treat the registered owner as the person or entity exclusively entitled to payment on the Bond and the exercise of all other rights and powers of the owner, except that installments shall be paid to the person shown as owner on the registration books on the 15th day of the month preceding each payment date.

10. Mutilated, Lost or Destroyed Bond. If the Bond has been mutilated, lost or destroyed, the City shall execute and deliver a new Bond of like date and tenor in exchange and substitution for, and upon cancellation of, such mutilated Bond or in lieu of and in substitution for such lost or destroyed Bond; provided, however, that the City shall so execute and deliver such new Bond only if the registered owner has paid the reasonable expenses and charges of the City in connection therewith and, in the case of a lost or destroyed Bond, (a) has filed with the City evidence satisfactory to the Registrar that such Bond was lost or destroyed and (b) has furnished to the Registrar satisfactory indemnity.

11. Preparation and Delivery of Bond. The Mayor, City Manager and Clerk of the Council are hereby authorized and directed to take all proper steps to have the Bond prepared and executed in accordance with its terms and to deliver it to the Fund as the purchaser thereof upon payment of the first principal advance thereunder. The Mayor, City Manager and Clerk of the Council are further authorized and directed to agree to and comply with any and all further conditions and requirements of the Fund not inconsistent with this resolution in connection with its purchase of the Bond.

12. Other Actions. All other actions of City officers in conformity with the purposes and intent of this resolution and in furtherance of the issuance and sale of the Bond are hereby ratified, approved and confirmed. The City officers are hereby authorized and directed to execute and deliver all certificates and other instruments considered necessary or desirable in connection with the issuance, sale and delivery of the Bond pursuant to this resolution and the Financing Agreement.

13. Effective Date. This resolution shall take effect immediately.

(EXHIBIT A begins on the following page)

EXHIBIT A

Interest on this bond is included in the gross income of the registered owner hereof for Federal income tax purposes.

R-1 _____, 1998

UNITED STATES OF AMERICA

COMMONWEALTH OF VIRGINIA

CITY OF BEDFORD

Taxable General Obligation Water and Sewer Bond

Series of 1998

The **City of Bedford, Virginia** (the "City"), a political subdivision of the Commonwealth of Virginia, for value received, hereby acknowledges itself in debt and promises to pay to the Virginia Water Facilities Revolving Fund (the "Fund"), or registered assigns or legal representative, the principal sum equal to the sum of the principal advances shown on the Certificate of Principal Advances below, but not to exceed FIVE MILLION TWO HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$2,225,000), together with interest on the unpaid principal from the date of each advance made and noted on the Certificate of Principal Advances at the rate of 2.50% per year, calculated on the basis of a 360-day year of twelve 30-day months. Interest only is due on April 1, 2000. Thereafter, equal installments of \$170,092.83 are payable on each April 1 and October 1, beginning October 1, 2000, with a final installment of \$170,092.84 due on October 1, 2019. Each installment shall be applied first to the payment of interest accrued and unpaid to the payment date and then to principal. If the aggregate amount of principal advances is less than \$5,225,000, the installments due on this bond shall be reduced to the extent thereof as provided in the Financing Agreement (as hereinafter defined). If not sooner paid, all amounts due under this bond shall be due and payable on October 1, 2019. All capitalized terms used, but not defined herein, shall have the same meaning as set forth in the Financing Agreement.

All amounts due hereunder are payable in lawful money of the United States of America. Payments shall be made by check or draft mailed to the registered owner at its address as it appears on the registration books kept for that purpose by the City Treasurer, who has been appointed paying agent and registrar (the "Registrar"), on the 15th day of the month preceding the payment date, except that the final payment is payable upon presentation and surrender of this bond at the office of the Registrar.

No notation is required to be made on this bond of any payment or prepayment of principal. THEREFORE, THE FACE AMOUNT OF THIS BOND MAY EXCEED THE PRINCIPAL SUM REMAINING OUTSTANDING AND DUE HEREUNDER.

This bond has been authorized by an ordinance adopted by the City Council on May 26, 1998, and is issued pursuant to the Constitution and statutes of the Commonwealth of Virginia, including the City Charter and the Public Finance Act of 1991, a resolution adopted by the City Council on May 26, 1998 (the "Resolution"), and a financing agreement dated as of June 1, 1998, between the City and the Fund, acting by and through the Virginia Resources Authority (the "Financing Agreement"), to finance improvements to the City's wastewater treatment plant. The City's obligations under this bond shall terminate when all amounts due and to become due pursuant to this bond and the Financing Agreement have been paid in full.

The full faith and credit of the City are irrevocably pledged for the payment of principal of and interest on this bond. In addition, subject to the City's right to apply Revenues to the payment of Operation and Maintenance Expenses, Revenues are irrevocably pledged for the payment of principal of and interest on this bond. This bond shall be equally and ratably secured as to the pledge of Revenues on a parity with the pledge of Revenues securing the outstanding principal amount of the City's \$3,775,514 Water and Sewer Revenue Bond, Series of 1991, and the City's \$215,158 Taxable Water and Sewer Revenue Bond, Series of 1992 (collectively, the "Parity Bonds"). Additional bonds secured as to Revenues on a parity with this bond and the Parity Bonds may be issued under the terms of the Financing Agreement.

This bond is subject to prepayment to the extent and under terms set forth in the Financing Agreement.

This bond is issued as a registered bond and may be transferred only in accordance with the provisions with respect thereto as provided in the Financing Agreement and the Resolution.

This bond may be exchanged without cost at the office of the Registrar for bonds in printed form in denominations of \$5,000 and multiples thereof (except one bond for each payment date may be issued in an odd denomination of not less than \$5,000) in an aggregate principal amount equal to the unpaid principal of this bond.

If an Event of Default (as defined in the Financing Agreement) occurs and is continuing, the principal of this bond may be declared immediately due and payable by the holder by written notice to the City.

Notwithstanding anything in this bond to the contrary, in addition to the payments of debt service provided for by this bond, the City shall also pay such additional amounts, if any, which may be necessary to provide for payment in full of all amounts due under the Financing Agreement, including late payment charges equal to 5.0% of any payment received by the registered owner of this bond more than 10 days from its due date, but only from legally available funds.

All acts, conditions and things required by the Constitution and statutes of the Commonwealth of Virginia to happen, exist or be performed precedent to and in the issuance of this bond have happened, exist and have been performed, and this bond, together with all other indebtedness of the City, is within every debt and other limitation prescribed by the Constitution and statutes of the Commonwealth of Virginia.

IN WITNESS WHEREOF, the City of Bedford, Virginia, has caused this bond to be signed by its Mayor, countersigned by the Clerk of the Council and the City's seal to be affixed hereto.

COUNTERSIGNED:

\$ _____

\$ _____

\$ _____

City Manager Gross reported the City has received a check from the Commonwealth of Virginia Department of Health, Division of Emergency Medical Services, in the amount of \$2,216.50. This represents the City's portion of the "Two-for-Life" funds for the fiscal year ended June 30, 1997. Mr. Gross stated that these funds need to be appropriated from revenue Account No. 100160.0902 to the Life Saving Crew expenditure Account No. 103225.3415.

On motion by Councilwoman Kochendarfer, seconded by Councilman Ballard, voted upon and carried by the following roll call vote, Council approved the appropriation of the "Two-for-Life" funds. Roll call vote follows:

Councilwoman Flood	aye
Councilwoman Kochendarfer	aye
Councilman Tharp	absent
Councilman Wandrei	aye
Councilman Ballard	aye
Vice Mayor Brookshier	aye
Mayor Shelton	aye

City Manager Gross stated that the Association of the U. S. Army has requested that Council declare June 7 through June 14, 1998, as United States Army Week and the weekend of June 13 and 14, 1998, as Army Birthday Weekend.

On motion by Councilman Wandrei, seconded by Councilman Ballard, voted upon and carried by a roll call vote, Council adopted a resolution in recognition of the United States Army. Roll call vote follows:

Councilwoman Kochendarfer	aye
Councilman Tharp	absent

Councilman Wandrei	aye
Councilman Ballard	aye
Vice Mayor Brookshier	aye
Councilwoman Flood	aye
Mayor Shelton	aye

The resolution follows as adopted:

**RESOLUTION IN RECOGNITION OF THE BIRTHDAY
OF THE UNITED STATES ARMY**

WHEREAS, The United States Army was established by the Second Continental Congress on the 14th. day of June, 1775; and

WHEREAS, The Congress directed that " . . . two companies of expert riflemen be immediately raised . . . in Virginia . . . as soon as completed, march and join the army near Boston, to be there employed as light infantry . . . " to assist our brethren in expelling the tyranny of the British Army; and

WHEREAS, The United States Army remains the primary military service to project and establish land power in the defense of our citizens' freedoms and our nation's security interests; and

WHEREAS, many citizens of western and southwestern Virginia have served their nation and given the ultimate sacrifice in defense of our freedoms, as members of the United States Army; and

WHEREAS, it is proper to recognize the United States Army annually on its birthday, and to thank those who have served and those who are presently serving;

THEREFORE, BE IT RESOLVED that the Council of the City of Bedford, Virginia, does recognize the United States Army on the 223rd. anniversary of its establishment, and expresses its gratitude to those who have served and those who are now serving to protect our nation and its freedoms;

AND DECLARES, that the period from June 7 through June 14, 1998, be known as United States Army Week, and that the weekend of June 13 and 14, 1998, be set aside as Army Birthday Weekend;

AND BE IT FURTHER RESOLVED, invites all of the citizens of the City of Bedford, Virginia, and of the surrounding areas to join the Virginia Army National Guard, the Army Reserve and the components of the Active Army, along with the Thomas J. 'Stonewall' Jackson Chapter of the Association of the United States Army in their display and show on today's Army at the National Guard Armory and vicinity on Reserve Avenue, Roanoke, during the 13th. and 14th. of June, 1998.

City Attorney Berry stated the Wharton Foundation has negotiated a lease of the lower floor of the Wharton/Gregory Cottage for use by a group of occupational, physical, and speech therapists. The group accepts referrals from the school system and local physicians for children with learning disabilities or cognitive, physical or communications developmental delays. The group presently is located in the Oak Tree Business Center near the YMCA, where they will continue to offer services for adults. The City Attorney explained that under the deed pursuant to which the City conveyed the property to the Foundation, the City retained the right to approve certain uses of the building.

Councilwoman Kochendarfer moved that Council approve the request regarding the lease of the lower floor of the Wharton/Gregory Cottage. The motion was seconded by Councilwoman Flood, voted upon and carried.

Mayor Shelton adjourned the meeting at 8:20 p.m.