

A regular meeting of the Council of the City of Bedford, Virginia, was held in the Council Hall of the Municipal Building at 7:30 p.m., April 13, 2004.

Members present: Mayor E. Thomas Messier; Councilman Jeffrey B. Hubbard; Councilman C. G. Stanley, Jr.; Vice Mayor W. D. Tharp; and Councilman Robert T. Wandrei.

Members absent: Councilwoman Mary L. Flood and Councilman Thomas M. Padgett

Staff present: City Manager F. Craig Meadows; City Attorney W. W. Berry, IV; and Clerk of the Council Teresa W. Hatcher.

Mayor Messier opened the meeting and led all present in saying the Pledge of Allegiance to the Flag.

Mayor Messier declared that the minutes of a regular Council meeting held on March 23, 2004, were approved as distributed.

Mayor Messier welcomed everyone to the meeting, especially the volunteers. The Mayor reported that the City has over sixty-five individuals who serve on various boards, advisory committees, commissions, and councils. These individuals have volunteered well over one thousand hours of their time during the past year.

Mayor Messier asked that agenda item "Resolution – City of Bedford Volunteer Recognition" be moved as the item preceding the public hearings.

Mayor Messier declared that the minutes of a regular Council meeting held on March 23, 2004, were approved as distributed.

City Manager Meadows asked that the following items on the agenda be postponed:

1. Public hearings: Consideration of Amending Section 609 of the Land Development Regulations and Rezone M-1 Manufacturing to B-2 General Business – FE, LLC
2. New Business: Consideration of Amending Section 609 of the Land Development Regulations and Rezone M-1 Manufacturing to B-2 General Business – FE, LLC

City Manager Meadows reported on the following:

- Regional Commission dinner meeting – April 15, 2004 in Lynchburg
- Cooperative Extension Leadership Council Dinner – April 26 – County Administrative Building
- Presentation of the FY 2004-05 Budget – April 27
- Reminder – the Council budget retreat has been moved to May 27

It was the consensus of Council that the following agenda items be deleted from this agenda:

1. Public hearings: Consideration of Amending Section 609 of the Land Development Regulations and Rezone M-1 Manufacturing to B-2 General Business – FE, LLC
2. New Business: Consideration of Amending Section 609 of the Land Development Regulations and Rezone M-1 Manufacturing to B-2 General Business – FE, LLC

Councilman Hubbard, Chairman of the Finance Committee, stated that the Committee met earlier in the evening. Mr. Hubbard reported the Committee recommends that City Council commission the staff to issue an RFP for an engineering study for a new water line in the old landfill area.

Councilman Hubbard moved that City Council commission the staff to issue an RFP for an engineering study for a new water line in the old landfill area. The motion was seconded by Councilman Stanley, voted upon and carried.

The Clerk of Council read aloud the following resolution:

**RESOLUTION
CITY OF BEDFORD VOLUNTEER RECOGNITION**

WHEREAS, the members of various boards, advisory committees, commissions and councils are the lifeblood of the Bedford community; and

WHEREAS, the various boards, advisory committees, commissions and councils are an important part of the City of Bedford team and make a significant difference in the lives of the citizens of Bedford; and

WHEREAS, members of the various boards, advisory committees, commissions and councils have diverse responsibilities all working toward the goal of improving the Bedford community; and

WHEREAS, members of the various boards, advisory committees, commissions and councils give their time, talents and knowledge to enhance the quality of life for the citizens of Bedford; and

WHEREAS, our community is only as special as its citizens, which through your efforts, makes Bedford an exceptional place to be; and

WHEREAS, last year, more than 65 individuals participated on over 20 various boards, advisory committees, commissions and councils and volunteered thousands of hours of their time;

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Bedford hereby recognizes the extraordinary talents and achievements of the members of the various City boards, advisory committees, commissions, and councils; and

BE IT FURTHER RESOLVED that the City Council extends a special “thank you” to our many volunteers and calls upon the citizens of the Bedford community to join in recognizing these members of the community that do so much to make Bedford the best place to live, work and play.

On motion by Vice Mayor Tharp, seconded by Councilman Wandrei, voted upon and carried by a roll call vote, Council adopted the resolution. Roll call vote follows:

Councilwoman Flood	absent
Councilman Hubbard	aye
Councilman Padgett	absent
Councilman Stanley	aye
Vice Mayor Tharp	aye
Councilman Wandrei	aye
Mayor Messier	aye

The Public Hearing Notice follows:

PUBLIC HEARING NOTICE

Notice is hereby given of a public hearing to be held by the City Planning Commission at 5:30 p.m. on Thursday, April 8, 2004 and by the City Council at 7:30 p.m. on Tuesday, April 13, 2004 at the City Municipal Building, Council Hall, 215 East Main Street for the purpose of:

- ◆ Amendment of Section 609 of the Land Development Regulations concerning mini-storage or mini-warehouse units. The City of Bedford is initiating this request. **(this item was removed from the agenda)**
- ◆ Rezoning of tax parcels 169-A-1 and 169-A-1A from M-1, Manufacturing to B-2, General Business. FE, LLC is initiating this request. **(this item was removed from the agenda)**

- ◆ Rezoning of tax parcel 216-3-G from R-3, High Density Residential to B-2, General Business. Lewis and Opal Eubank are initiating this request.
- ◆ Rezoning of tax parcels 216-A-6, 216-3-1 and 216-3-E from R-3, High Density Residential to B-2, General Business. Joe A. Boone is initiating this request.
- ◆ To recommend or not recommend application of Section 617 of the Land Development Regulations (TNO, Traditional Neighborhood Overlay) to the following tax parcels in the area of the Burks Hill Road/Crenshaw Street corridor:

193-A-17, 193-A-18A, 193-A-19, 193-A-30, 193-A-31, 193-A-32, 193-A-33, 193-A-34, 193-A-35, 193-A-37, 193-A-38, 193-A-39, 193-A-40, 193-A-41, 213-1-1, 213-11-D, 213-1-2, 213-12-1, 213-12-2, 213-17-1, 213-17-2, 213-2-A, 213-2-B, 213-6-10, 213-6-5, 213-6-5A, 213-6-6, 213-6-7, 213-6-8, 213-6-9, 213-A-1, 213-A-123, 213-A-2, 213-A-3, 213-A-4, 213-A-5, 213-A-6, 213-A-7, 213-A-8, 213-A-83, 213-A-84, 213-A-85, 213-A-86, 213-A-88, 213-A-89, 213-A-8A, 213-A-9, 213-A-90, 232-3-1, 232-3-2, 232-A-1, 232-A-3 (portion), 233-2-1, 233-2-2, 233-2-3, 233-2-4, 233-A-1, 233-A-10, 233-A-12, 233-A-13, 233-A-14, 233-A-16, 233-A-17, 233-A-2, 233-A-21, 233-A-22, 233-A-24, 233-A-3, 233-A-3B, 233-A-3C, 233-A-4, 233-A-5, 233-A-6, 233-A-7, and 233-A-8.

Information regarding these requests is on file in the office of Planning & Community Development.

Anyone who is in favor of or opposed to these requests will have an opportunity to express their view at this hearing.

By the Authority of the Planning Commission
and City Council of the City of Bedford

Mayor Messier opened the public regarding the request for rezoning by Lewis and Opal Eubank at 7:38 p.m.

Mr. Steven Grant, representing Mr. & Mrs. Eubank and Mr. Joe Boone (next public hearing) asked that these rezoning requests be approved.

As there were no further comments, Mayor Messier closed the public hearing at 7:39 p.m.

Mayor Messier opened the public hearing regarding the request for rezoning by Mr. Joe Boone at 7:39 p.m.

As there were no comments, the Mayor closed the public hearing at 7:40 p.m.

Mayor Messier opened the public hearing regarding the consideration of an application of Section 617 of the Land Development Regulations (TNO, Traditional Neighborhood Overlay) at 7:40 p.m.

As there were no comments, the Mayor closed the public hearing at 7:41 p.m.

City Manager Meadows stated the City recognizes the valuable role senior citizens play in the community and would like to pay tribute to them by declaring the month of May as Older Americans' Month and support the Elderfest celebration to be held on May 6 and 7, 2004, which is a special event to honor senior citizens.

The Clerk of Council read aloud the following proposed resolution:

**RESOLUTION
IN SUPPORT OF OLDER AMERICANS' MONTH
AND ELDERFEST CELEBRATION**

WHEREAS, the City of Bedford recognizes and appreciates the vital role that our senior residents provide in our community; and

WHEREAS, communities such as Bedford desire to recognize their senior citizens by proclamation of the month of May as Older Americans' Month; and

WHEREAS, the City of Bedford plans to recognize and honor the importance of Older Americans' Month and our senior citizens with the Elderfest celebration to be held on May 6 and 7, 2004; and

WHEREAS, the Bedford City Department of Parks and Recreation will proudly host the Elderfest celebration in honor of our senior citizens and in recognition of Older Americans' Month;

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Bedford hereby resolves that the month of May 2004 be recognized as Older Americans' Month, and that the City supports the Elderfest celebration to be held to honor and celebrate our senior citizens.

On motion by Vice Mayor Tharp, seconded by Councilman Wandrei, voted upon and carried by a roll call vote, the resolution was adopted. Roll call vote follows:

Councilman Hubbard	aye
Councilman Padgett	absent
Councilman Stanley	aye
Vice Mayor Tharp	aye
Councilman Wandrei	aye
Councilwoman Flood	absent
Mayor Messier	aye

Councilman Hubbard moved that the rezoning request of Lewis and Opal Eubank be approved. Vice Mayor Tharp seconded the motion.

It was the consensus of Council that the proposed ordinance approving the rezoning request not be read as it had been property posted in accordance with the City Code.

The motion was then voted upon and carried by the following roll call vote:

Councilman Padgett	absent
Councilman Stanley	aye
Vice Mayor Tharp	aye
Councilman Wandrei	aye
Councilwoman Flood	absent
Councilman Hubbard	aye
Mayor Messier	aye

The ordinance follows as adopted:

Ordinance No. 04-4

**AN ORDINANCE CHANGING THE ZONING MAPS
FOR THE CITY OF BEDFORD BY REZONING
FROM R-3 TO B-2 A PARCEL OWNED
BY LEWIS AND OPAL EUBANK
(TAX MAP 216-3-G) LOCATED ON EAST MAIN STREET**

WHEREAS, the Planning Commission of the City of Bedford held a public hearing on April 8, 2004, and recommended to the City Council of the City that it approve a rezoning of parcels hereinafter described; and

WHEREAS, the City Council has held a public hearing after notice was given in the *Bedford Bulletin* once a week for two successive weeks as required by Virginia Code 15.2-2204;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BEDFORD, VIRGINIA:

Section 1. The Zoning Map of the City of Bedford is amended by rezoning from High Density Residential (R-3) to General Business (B-2) the following described land:

- a. Tax Parcel No. 213-3-G on East Main Street.

Section 2. This ordinance is effective upon enactment.

Councilman Hubbard moved that the Ordinance regarding the request by Joe A. Boone to rezone certain tax parcels be adopted. The motion was seconded by Vice Mayor Tharp.

Councilman Wandrei stated that he would abstain from voting as his son owns property adjoining Mr. Boone's property.

Mayor Messier stated that as the ordinance had been properly posted, the reading of the ordinance would be dispensed with.

The motion was then voted upon and carried by the following roll call vote:

Councilman Stanley	aye
Vice Mayor Tharp	aye
Councilman Wandrei	abstained
Councilwoman Flood	absent
Councilman Hubbard	aye
Councilman Padgett	absent
Mayor Messier	aye

The Ordinance follows as adopted:

Ordinance No. 04-5

**AN ORDINANCE CHANGING THE ZONING MAPS
FOR THE CITY OF BEDFORD BY REZONING
FROM R-3 TO B-2 PARCELS OWNED
BY JOE A. BOONE (TAX MAPS 216-A-6, 216-3-1,
AND 216-3-E) LOCATED ON EAST MAIN STREET**

WHEREAS, the Planning Commission of the City of Bedford held a public hearing on April 8, 2004, and recommended to the City Council of the City that it approve a rezoning of parcels hereinafter described; and

WHEREAS, the City Council has held a public hearing after notice was given in the *Bedford Bulletin* once a week for two successive weeks as required by Virginia Code 15.2-2204;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BEDFORD, VIRGINIA:

Section 1. The Zoning Map of the City of Bedford is amended by rezoning from High Density Residential (R-3) to General Business (B-2) the following described land:

- b. Tax Parcel No.216-A-6, Tax Parcel No. 216-3-1, and Tax Parcel No. 216-3-E on East Main Street.

Section 2. This ordinance is effective upon enactment.

Vice Mayor Tharp moved that the proposed ordinance regarding Section 617 of the Land Development Regulations be adopted. Councilman Hubbard seconded the motion. After a brief discussion, the motion was voted upon and carried by the following roll call vote:

Vice Mayor Tharp	aye
Councilman Wandrei	nay
Councilwoman Flood	absent
Councilman Hubbard	aye
Councilman Padgett	absent
Councilman Stanley	aye
Mayor Messier	aye

The Ordinance follows as adopted:

Ordinance No. 04-6

**AN ORDINANCE CHANGING THE ZONING MAPS
FOR THE CITY OF BEDFORD BY APPLYING
THE TRADITIONAL NEIGHBORHOOD
OVERLAY DISTRICT (TNO) TO PROPERTIES IN
THE AREA OF THE BURKS HILL ROAD CORRIDOR**

WHEREAS, the Planning Commission of the City of Bedford held a public hearing on April 8, 2004, and recommended to the City Council of the City that it approve application of the Traditional Neighborhood Overlay District (TNO) provisions to the parcels hereinafter described; and

WHEREAS, the City Council has held a public hearing after notice was given in the *Bedford Bulletin* once a week for two successive weeks as required by Virginia Code 15.2-2204;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BEDFORD, VIRGINIA:

- Section 1. The Zoning Map of the City of Bedford is amended by applying the Traditional Neighborhood Overlay District (TNO) to the following described land:

- c. Tax Parcels 193-A-19, 193-A-30, 193-A-31, 193-A-32, 193-A-33, 193-A-34, 193-A-35, 193-A-37, 193-A-38, 193-A-39, 193-A-40, 193-A-41, 213-1-1, 213-11-D, 213-1-2, 213-12-1, 213-12-2, 213-17-1, 213-17-2, 213-2-A, 213-2-B, 213-6-10, 213-6-5, 213-6-5A, 213-6-6, 213-6-7, 213-6-8, 213-6-9, 213-A-123, 213-A-3, 213-A-4, 213-A-5, 213-A-6, 213-A-7, 213-A-8, 213-A-83, 213-A-84, 213-A-85, 213-A-86, 213-A-88, 213-A-89, 213-A-8A, 213-A-9, 213-A-90, 232-3-1, 232-3-2, 232-A-1, 232-A-3 (portion east of the western boundary line of Parcel 233-A-6), 233-2-1, 233-2-2, 233-2-3, 233-2-4, 233-A-1, 233-A-10, 233-A-12, 233-A-13, 233-A-14, 233-A-16, 233-A-17, 233-A-2, 233-A-21, 233-A-22, 233-A-24, 233-A-3, 233-A-3B, 233-A-3C, 233-A-4, 233-A-5, 233-A-6, 233-A-7, and 233-A-8.

Section 2. This ordinance is effective upon enactment.

The City Manager stated Christmas in April of Bedford, Inc., is requesting that Council authorize the waiving of building permit fees in connection with the group's scheduled projects within the City, as well as any landfill tipping fees that might be applicable. The group has selected three homes for this year in the City. The estimated cost for the permit fees and landfill tipping fees would amount to approximately \$500.00-\$800.00. The staff does recommend the waiving of the fees; however, permits should be required for both zoning and building code purposes. Mr. Meadows stated it should be understood that any removal of asbestos must be done under EPA guidelines.

On motion by Vice Mayor Tharp, seconded by Councilman Wandrei, voted upon and carried, Council approved the request by Christmas in April of Bedford, Inc., that Council waive the building permit fees and landfill tipping fees for projects to be undertaken by the organization within the City.

Mr. Clarke Gibson, Public Works Director, gave a review of the scope and benefits of the Automated Meter Reading (AMR) project. It is proposed to replace about 3,100 residential and small business water meters and about 5,100 residential and small business electric meters with AMR capability. It is also proposed to purchase a vehicle transceiver unit and supporting software that will integrate with the new billing system. Mr. Gibson reported that some of the benefits expected are increased water, sewer, and electric revenue by replacing old and aging meters; reducing personnel costs by reducing meter reading costs; reducing vehicle and maintenance costs; improving meter reading accuracy; and decrease re-reads. Mr. Gibson stated that the firm of Carolina Meter and Supply was selected for this project.

Discussion ensued.

Ms. Rosie Jordan, Director of Finance, gave a presentation on the Utility Billing Software Conversion. Ms. Jordan stated this is Phase I of the software replacement project. The system purchased is called the Public Utility Billing System (PUBS) and was

implemented on April 12. Ms. Jordan thanked Rachel Whorley, Utility Billing Supervisor, for the many hours of work in maintaining parallel processing. Ms. Jordan stated the first bills of the new system will be issued on April 20. The Director of Finance reviewed the improvements the new system will have such as greater efficiency and customer tracking.

Mr. James Ervin, Network Administrator, explained the technical aspects of the system.

The City Manager recognized Ms. Jordan and Mr. Ervin for their work with this project.

Mayor Messier adjourned the meeting at 8:05 p.m.