

March 10, 2009

A regular meeting of the Council of the City of Bedford, Virginia, was held in the Council Hall of the Municipal Building at 7:30 p.m., March 10, 2009.

Members present: Mayor W. D. Tharp; Councilwoman Mary L. Flood; Councilman Jeffrey B. Hubbard; Councilman Steve C. Rush; and Councilman C. G. Stanley, Jr.

Members absent: Councilman James A. Vest and Vice Mayor Robert T. Wandrei.

Staff present: City Manager Charles P. Kolakowski; City Attorney W. W. Berry, IV; and Clerk of the Council Teresa W. Hatcher

Mayor Tharp opened the meeting and led all present in saying the Pledge of Allegiance to the Flag.

Mayor Tharp declared that the minutes of a regular Council meeting held on February 24, 2009, were approved as distributed

City Manager Kolakowski reported on the following:

- The City will be working with the Lynchburg Community Action Group regarding the weatherization program for low and modest income housing as LynCag will be receiving extra funding from the Federal Government this year. The number of people who are eligible will be expanded and also the amount of funds available to each eligible family will be expanded.

Councilman Stanley, Chairman of the Property Committee, reported that the Committee met earlier in the evening in closed session to discuss property issues.

The following individuals gave presentations regarding FY 2009-10 budget requests for their organizations:

- Bedford Area Family YMCA, Mary Jo Boone, Executive Director/CEO
- Bedford Habitat for Humanity – Robert Cornell, President
- Bedford Life Saving and First Aid Crew, Inc. – Shannon Walker, Captain
- Bedford Ride, Ira Doom, Administrator
- National D-Day Memorial Foundation – Col. William McIntosh, President

City Manager Kolakowski recognized a member of Boy Scout Troop 183 who was attending the meeting.

City Manager Kolakowski reported that the City of Bedford is required by state statute to conduct a general reassessment of real estate for tax purposes every 4 years, and the next general reassessment must be conducted as of the beginning of the fiscal year July 1, 2010. This means that the City must employ a firm to conduct the reassessment during the preceding fiscal year. The City Manager said that Bedford County must conduct a general reassessment on January 1, 2011. (The county real estate tax cycle is based on a calendar year.)

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Mr. Kolakowski stated the two Commissioners of the Revenue and the County Administrator and City Manager believe that it will be advantageous for both jurisdictions to make a joint request for proposals (RFP). The City Manager said that a Resolution directing the joint advertisement of an RFP had been prepared for Council's consideration. City Manager Kolakowski requested Council to adopt a resolution directing the joint advertisement of an RFP by the City and County for reassessment services.

On motion by Councilman Stanley, seconded by Councilman Hubbard, voted upon and carried by a roll call vote, Council adopted the resolution directing the joint advertisement of an RFP by the City and County for reassessment services. Roll call vote follows:

Councilwoman Flood	aye
Councilman Hubbard	aye
Councilman Rush	aye
Councilman Stanley	aye
Councilman Vest	absent
Vice Mayor Wandrei	absent
Mayor Tharp	aye

The resolution follows as adopted:

**RESOLUTION DIRECTING JOINT REQUEST
FOR PROPOSALS FOR EMPLOYMENT OF REASSESSOR**

WHEREAS, under Virginia law, local governments are required to conduct a general reassessment of all locally taxable and tax-exempt real estate at regular intervals not to exceed four years; and

WHEREAS, the last general reassessment of real estate in the City of Bedford was completed, effective July 1, 2006 and consequently, a new reassessment must be conducted effective July 1, 2010; and

WHEREAS, Bedford County is required to conduct a reassessment effective January 1, 2011; and

WHEREAS, The City Manager and the County Administrator believe that a joint advertisement for employment of a company to make the respective reassessments would be advantageous to both jurisdictions;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY
COUNCIL OF THE CITY OF BEDFORD AS FOLLOWS:**

1. The Commissioner of the Revenue is authorized and directed to coordinate efforts with Bedford County to advertise jointly for a request for proposals (RFP) for employment of a qualified firm to conduct the

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reassessment of real estate for the City of Bedford as of July 1, 2010 and for the County of Bedford as of January 1, 2011.

2. Separate proposals shall be requested for the City reassessment and for the County reassessment through a joint request for proposals with the understanding that each jurisdiction shall employ and appoint its own reassessment firm.

3. If arrangements cannot be made for issuance of a joint RFP, then the Commissioner of the Revenue shall issue an RFP for the City reassessment only.

4. This Resolution shall take effect upon enactment.

Mayor Tharp adjourned the meeting at 7:52 p.m.