

September 23, 2014

A regular meeting of the Council of the Town of Bedford, Virginia, was held in the Council Hall of the Municipal Building at 7:00 p.m., September 23, 2014.

Members present: Mayor Robert T Wandrei; Councilman Robert D. Carson; Councilman Stacey L. Hailey; Councilman Steve C. Rush; Councilman C. G. Stanley, Jr.; Councilman W. D. Tharp; and Vice Mayor James A. Vest

Members absent: None

Staff present: Town Manager Charles P. Kolakowski; Town Attorney W. W. Berry, IV; and Clerk of the Council Teresa W. Hatcher

Mayor Wandrei opened the meeting and led all present in saying the Pledge of Allegiance to the Flag.

Mayor Wandrei declared that the minutes of a regular Council meeting held on August 26, 2014, were approved as distributed.

Town Manager Kolakowski reported on the following:

- Centerfest will be held on September 27 – encouraged everyone to attend and support the vendors.
- The Chamber of Commerce Business Expo will be held on September 25 at the YMCA from 12:00 noon to 5:00 p.m. “The Taste of Bedford” event will be held from 5:00 p.m. till 7:00 p.m.
- Terry Austin, Delegate from the 19th District, will be the guest speaker at the Bedford Moose Lodge on September 25 at 7:00 p.m.
- Spoke about a sample ballot for the upcoming election

Vice Mayor Vest said a program was held at the D-Day Memorial on September 20 for the missing people in action. Raymond and Janice Wilson, guests from Ivybridge, England, attended the program and sent their regards to Town Council. Vice Mayor Vest said Mr. and Mrs. Wilson were very impressed with the Memorial and the service.

Councilman Tharp said he was at Greenwood Cemetery earlier in the day and complimented the grounds crew for doing a wonderful job mowing the grass and keeping things trimmed. Councilman Tharp said that in driving around the perimeter of the cemetery, probably 30% of the forsythia bushes have other plants and trees growing in them and asked that the grounds crew be informed.

Vice Mayor Vest, Chairman of the Finance Committee, said the Committee met earlier in the evening, and projections are basically the same as last year. He said the Audit Report will probably be presented on October 14.

The Mayor added a Closed Session to the agenda for consultation with legal counsel.

The Town Manager said that Mr. Andy Dooley from the Bedford Moose Lodge would like to speak to Council regarding the request for funding for the fireworks.

September 23, 2014

Mr. Dooley said he spoke with the Bedford County Board of Supervisors on September 8 and will be speaking to the Board again on October 13. Mr. Dooley said he asked the Board for an appropriation of \$4,000 for next year's fireworks, and asked the Moose Lodge and Town Council for the same amount. Mr. Dooley said that now he is asking \$4,200 from each entity if the show comes in around \$12,000 because of the additional help needed with cleanup. He said it is not fair for the Town to carry the whole burden. A test shoot from the Memorial will be held on October 7 with people being placed around Town to see if the fireworks can be seen from those locations. Mr. Dooley stated he is in negotiations to keep the price down as low as possible. The fireworks will be held on July 3, 2015.

The Clerk of Council read aloud the following Public Hearing Notice:

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Town Council of the Town of Bedford Virginia will hold a public hearing pursuant to Virginia Code Section 15.2-1800 at the Council Chambers of the Town Municipal Building at 215 East Main Street, Bedford, Virginia, on September 23, 2014 at 7:00 p.m., to consider a three-year license agreement with Bedford Central Recreation Association Inc. for use of the Administration Building and picnic pavilions at Liberty Lake Park.

A copy of the proposed License Agreement is on file and available for inspection in the office of the Town Manager at 215 East Main Street, Bedford, Virginia. Any person interested in the License Agreement may appear at the public hearing and present his or her views.

Mayor Wandrei opened the public hearing at 7:16 p.m. As there were no comments, the Mayor closed the public hearing at 7:16 p.m.

Town Manager Kolakowski reviewed the Consent Agenda: The terms of Ms. Frances Coles and Ms. Tracey Young on the Redevelopment and Housing Authority expire on October 13, 2014. Ms. Coles and Ms. Young have expressed a willingness to serve another term on the Authority, if reappointed by Council. The vacancies have been advertised in the local newspaper, and no other citizens have volunteered to serve. Council was requested to reappoint Ms. Frances Coles and Ms. Tracey Young to serve four-year terms on the Redevelopment and Housing Authority, said terms to expire October 13, 2018.

On motion by Councilman Stanley, seconded by Councilman Carson, voted upon and carried unanimously by roll call vote, Council reappointed Ms. Frances Coles and Ms. Tracey Young to serve four-year terms on the Redevelopment and Housing Authority, said terms to expire October 13, 2018. Roll call vote follows:

September 23, 2014

Councilman Carson	aye
Councilman Hailey	aye
Councilman Rush	aye
Councilman Stanley	aye
Councilman Tharp	aye
Vice Mayor Vest	aye
Mayor Wandrei	aye

The Town Manager stated as part of the reorganization of services resulting from the Voluntary Settlement Agreement between the City of Bedford and Bedford County which went into effect on July 1, 2013, the town opted to follow the county model for providing and managing recreation services. Under the County model, recreation services are provided by private area associations. The County provides, through its Recreation Department, financial support for privately organized recreation associations. Financial support includes payment of part-time supervisors to work with area associations. The Town has assisted in the organization of the Bedford Central Recreation Association, Inc., which will organize and manage sports activities in the Town and some surrounding areas adjacent to the Town.

Mr. Kolakowski said that he and the Town Attorney have worked with the Bedford Central Recreation Association, Inc. to develop a License Agreement providing terms for use by the Association of facilities at Liberty Lake Park. The License Agreement provides for the Association to use the Administration Building and to be in charge of the picnic shelters and pavilions on a month-to-month basis through June 30, 2017. The Association may charge fees for use of the pavilions and shelters and is responsible for clean-up after use. The Association also must provide insurance providing liability coverage for the Town. The Town reserves the right to use the facilities for its own purposes. A public hearing is required where use of public property in a manner not permitted to public is granted. A public hearing was held earlier in the evening. Town Manager Kolakowski recommended that the Council approve the proposed License Agreement and authorize the Mayor and the Clerk to execute the Agreement on behalf of the Town.

Councilman Stanley moved that Council approve the proposed License Agreement and authorize the Mayor and the Clerk to execute the Agreement on behalf of the Town. The motion was seconded by Councilman Carson.

Vice Mayor Vest asked who pays for maintenance of the facility. The Assistant Town Manager said that the maintenance is covered in the budget for recreation. Mr. Kolakowski this is not a new expenditure and is basically an in-kind donation.

Councilman Stanley said Council should support the youth and recreation in the community.

Councilman Rush recommended that the amount of insurance coverage be specified in the lease.

September 23, 2014

The Town Manager said that insurance for other entities has been required and the staff will make sure it is similar to that.

The motion to approve the License Agreement was then voted upon by roll call vote and carried unanimously, as follows:

Councilman Hailey	aye
Councilman Rush	aye
Councilman Stanley	aye
Councilman Tharp	aye
Vice Mayor Vest	aye
Councilman Carson	aye
Mayor Wandrei	aye

Town Manager Kolakowski reported that the Town of Bedford Fire Department has been awarded the Federal Emergency Management Agency's (FEMA) Assistance to Firefighters Grant (AFG) in the amount of \$165,000.00. The awarded grant funds will replace thirty (30) Self Contained Breathing Apparatus (SCBA) and sixty air bottles used by firefighters during fire suppression. This grant is a 90/10 matching grant that requires a 10% matching contribution from the grantee in the amount of \$16,500.00. Town Council is requested to approve the acceptance of the FEMA Assistance to Firefighters Grant (AFG) that has been awarded to the Town of Bedford Fire Department and to appropriate \$165,000.00 to revenue account 100033.424204 and \$165,000.00 to expenditure account 10033210.557265. The required matching funds in the amount of \$16,500.00 will come from account number 10033210.560112.

On motion by Councilman Tharp, seconded by Councilman Hailey, voted upon and carried unanimously by a roll call vote, Council approved the acceptance of the FEMA Assistance to Firefighters Grant (AFG) that has been awarded to the Town of Bedford Fire Department and appropriated \$165,000.00 to revenue account 100033.424204 and \$165,000.00 to expenditure account 10033210; the required matching funds in the amount of \$16,500.00 will come from account number 10033210.560112. Roll call vote follows:

Councilman Rush	aye
Councilman Stanley	aye
Councilman Tharp	aye
Vice Mayor Vest	aye
Councilman Carson	aye
Councilman Hailey	aye
Mayor Wandrei	aye

The Town Manager stated that the Town of Bedford Police Department has received a Department of Motor Vehicle (DMV) 2015 Highway Safety Grant for Alcohol Enforcement in the amount of \$10,715. This grant is designated for use towards overtime expenses related to selective traffic enforcement and is usually expended in conjunction with regional safety campaigns. In addition, the grant includes funding for an in car video system, There is an in-kind match of 50%. As in the past, vehicle, supervisor and

September 23, 2014

equipment expenses can be applied toward the in-kind match. Mr. Kolakowski said that Council was requested to approve the acceptance of the DMV 2015 Highway Safety Grant for Alcohol Enforcement that has been awarded to the Town of Bedford Police Department and to appropriate \$10,715 to revenue account 100033.433158 and \$10,715 to expenditure account 10033110.557266. The required matching funds in the amount of \$10,715 will come from in-kind match.

On motion by Councilman Hailey, seconded by Councilman Rush, voted upon and carried by a roll call vote, Council approved the acceptance of the DMV 2015 Highway Safety Grant for Alcohol Enforcement that has been awarded to the Town of Bedford Police Department and appropriated \$10,715 to revenue account 100033.433158 and \$10,715 to expenditure account 10033110.557266. The required matching funds in the amount of \$10,715 will come from in-kind match. Roll call vote follows:

Councilman Stanley	aye
Councilman Tharp	aye
Vice Mayor Vest	aye
Councilman Carson	aye
Councilman Hailey	aye
Councilman Rush	aye
Mayor Wandrei	aye

Town Manager Kolakowski reported that the Town of Bedford Police Department has received a Department of Motor Vehicle (DMV) 2015 Highway Safety Grant for Occupant Protection in the amount of \$3,000. This grant is designated for use towards overtime expenses related to selective traffic enforcement and is usually expended in conjunction with regional safety campaigns. There is an in-kind match of 50%. As in the past, vehicle, supervisor and equipment expenses can be applied toward the in-kind match. Mr. Kolakowski said that Council was requested to approve the acceptance of the DMV 2015 Highway Safety Grant for Occupant Protection that has been awarded to the Town of Bedford Police Department and to appropriate \$3,000 to revenue account 100033.433159 and \$3,000 to expenditure account 10033110.557267. The required matching funds in the amount of \$3,000 will come from in-kind match.

On motion by Councilman Carson, seconded by Councilman Stanley, voted upon and carried unanimously by a roll call vote, Council approved the acceptance of the DMV 2015 Highway Safety Grant for Occupant Protection that has been awarded to the Town of Bedford Police Department and appropriated \$3,000 to revenue account 100033.433159 and \$3,000 to expenditure account 10033110.557267. The required matching funds in the amount of \$3,000 will come from in-kind match. Roll call vote follows:

Councilman Tharp	aye
Vice Mayor Vest	aye
Councilman Carson	aye
Councilman Hailey	aye
Councilman Rush	aye
Councilman Stanley	aye
Mayor Wandrei	aye

September 23, 2014

Town Manager Kolakowski said the Town of Bedford Police Department has received a Department of Motor Vehicle (DMV) 2015 Highway Safety Grant for Speed Enforcement in the amount of \$3,000. This grant is designated for use towards overtime expenses related to selective traffic enforcement and is usually expended in conjunction with regional safety campaigns. There is an in-kind match of 50%. As in the past, vehicle, supervisor and equipment expenses can be applied toward the in-kind match. Mr. Kolakowski said that Council was requested to approve the acceptance of the DMV 2015 Highway Safety Grant for Speed Enforcement that has been awarded to the Town of Bedford Police Department and to appropriate \$3,000 to revenue account 100033.433160 and \$3,000 to expenditure account 10033110.557268. The required matching funds in the amount of \$3,000 will come from in-kind match.

On motion by Councilman Hailey, seconded by Vice Mayor Vest, voted upon and carried unanimously by a roll call vote, Council approved the acceptance of the DMV 2015 Highway Safety Grant for Speed Enforcement that has been awarded to the Town of Bedford Police Department and appropriated \$3,000 to revenue account 100033.433160 and \$3,000 to expenditure account 10033110.557268. The required matching funds in the amount of \$3,000 will come from in-kind match. Roll call vote follows:

Vice Mayor Vest	aye
Councilman Carson	aye
Councilman Hailey	aye
Councilman Rush	aye
Councilman Stanley	aye
Councilman Tharp	aye
Mayor Wandrei	aye

Clerk of Council Hatcher read aloud the purpose of the closed session: Pursuant to the Code of Virginia, of 1950, as amended, Section 2.2-371187 for consultation with legal counsel.

On motion by Vice Mayor Vest, seconded by Councilman Stanley, voted upon and carried unanimously by a roll call vote, Council adjourned into closed session pursuant to the Code of Virginia, of 1950, as amended, Section 2.2-371187 for consultation with legal counsel. Roll call vote follows:

Councilman Carson	aye
Councilman Hailey	aye
Councilman Rush	aye
Councilman Stanley	aye
Councilman Tharp	aye
Vice Mayor Vest	aye
Mayor Wandrei	aye

Council adjourned into closed session at 7:30 p.m. The following non-council members attended: Town Manager Kolakowski, Town Attorney W. W. Berry, IV, and Assistant Town Manager, Barrett Warner

September 23, 2014

Council reconvened into open session at 7:40 p.m.

The Clerk of Council read aloud the following resolution:

BE IT RESOLVED that the Council of the Town of Bedford hereby certifies that (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (2) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Council.

On motion by Councilman Tharp, seconded by Councilman Hailey, voted upon and carried by a roll call vote, Council adopted the resolution. Roll call vote follows:

Councilman Hailey	aye
Councilman Rush	aye
Councilman Stanley	aye
Councilman Tharp	aye
Vice Mayor Vest	aye
Councilman Carson	aye
Mayor Wandrei	aye

Mayor Wandrei adjourned the meeting at 7:42 p.m.