

July 12, 2016

A regular meeting of the Council of the Town of Bedford, Virginia, was held in the Council Hall of the Municipal Building at 7:00 p.m., July 12, 2016.

Members present: Mayor Robert T. Wandrei; Councilman Tim Black; Councilman Robert D. Carson; Councilman Stacey L. Hailey; Vice Mayor Steve C. Rush; Councilman Beckham A. Stanley; and Councilman James A. Vest

Members absent: None

Staff present: Assistant Town Manager Barrett Warner; Town Attorney W. W. Berry, IV; and Clerk of the Council Teresa W. Hatcher

Staff absent: Town Manager Charles P. Kolakowski

Mayor Wandrei opened the meeting and led all present in saying the Pledge of Allegiance to the Flag.

Mayor Wandrei declared that the minutes of a Council work session held on June 28, 2016, were approved as distributed.

Mayor Wandrei declared that the minutes a regular Council meeting held on June 28, 2016, were approved as distributed.

Assistant Town Manager Warner asked the following department heads to give reports:

- Director of Public Works D. W. Lawhorne: Hurt & Proffitt recently did a cut and fill survey of the landfill to determine what is left on the air space and there is more space left than previously thought. He said that under the current model of operation, the Town should be at least another year without having to go into closure. The furniture has been put in at the Centertown Plaza. He said the new catalogue of the company where the new downtown flags were purchased from shows a picture of the flag on page seven and on the company's web page.
- Finance Director Sonia Jammes: department heads are reviewing their budget lines from FY 2016 to target unfinished projects or unspent funding that needs to be roll over and re-appropriated into FY2017. The requests will come before Council at the July 26 meeting. The Town received the FY 2016 Certificate of Destruction from Shred-It. As a result of using shredding services, the Town saved over 20 trees through recycling shredded paper. A check was written on June 29 to the Bedford Regional Water Authority in the amount of \$353,571.17 for Debt Proceeds left over from the Series 2011 GO Public Improvement Bonds. She said it was specified that the funds were provided to the Water Authority for its use on water and sewer infrastructure within the Town Limits. The Town received the award letter for the Virginia Commission for the Arts in the amount of \$5,000 - these are the matching funds for the Wharton Bower Center for the Arts. ANS has started the Town's network upgrade. She said the first phase

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came in the form of firewall upgrades. Ms. Jammes stated that members of Council had been given copies of the bank account totals as of June 30, 2016.

- Chief Foreman reviewed information regarding crime statistics. The Chief said his final report will have more detailed information. Cop Camp had about 160 participants. He reviewed information about body cameras for the police officers: the cost will be more expensive than anticipated because of storage and programming of the cameras; the yearly fee will probably be about \$14,000 or a little more depending on the company; and he will be looking for some grant funds or use some asset forfeiture money to pay for the first year.

The Assistant Town Manager reported there was excellent attendance at the Fourth of July event. He thanked the Bedford Moose Lodge and Bedford County for helping with the event.

Mr. Warner said the Bedford Plaza project is substantially completed.

Mayor Wandrei presented a gift to Marg Cameron in appreciation of her service to the Town. Ms. Cameron retired on June 30.

Mr. Charles N. Lowry, 3012 Wilson Street, spoke regarding a long-time drainage problem that is destroying his property. Mr. Lowry reviewed actions that have been taken, but did not solve the problem.

Councilman Carson said the problem needs to be taken care of quickly as this has gone on long enough.

Mayor Wandrei asked that all Council members go look at this situation. He directed that this item be put on the agenda of the next Council meeting for discussion of remedial action.

Diane Wilson, Bedford Main Street, reminded Council that the Cruise-In will be held on Saturday, July 16, from 4:00 p.m. to 8:00 p.m. in Centertown. She said there will be live entertainment, a 50-50 raffle, door prizes, and other activities.

Councilman Vest expressed appreciation on behalf of Council and those present at the meeting to the Chief of Police and the police officers for the work they do and the dangers they face.

Mayor Wandrei thanked Sara Braaten and the Bower Center Board for the work they have done at the Center.

Ms. Braaten and John Stafford, President of the Bower Center Board, spoke about the grand reopening and ribbon cutting.

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Councilman Carson spoke about a group called Boys With a Dream. He said that the group had a “Fun Day” at the park. Mr. Carson thanked the members of Council who attended, the Chief of Police, and Sonia Jammes. Councilman Carson thanked the Chief of Police and the Police Officers for what they do. A “Pray For Peace” rally is being organized for July 20 to show solidarity for the Police Department as well as the families of the young men that were killed. Mr. Carson said he is trying to send a message to the young people that the police departments and the first responders are not their enemy. Councilman Carson said we cannot move forward out of anger or fear, we have to move forward in peace and come to the table to find solutions to these problems. He said that Council will be receiving a letter as to where the rally will be.

Mayor Wandrei said that he echoes what George W. Bush said today, “that we shouldn’t dwell on what’s wrong with this country; we should dwell on what’s right and build on it.”

The Clerk of Council read the following Notice of Public Hearing:

### **PUBLIC HEARING NOTICE**

Notice is hereby given of a public hearing to be held by the Town Council at 7:00 p.m. on Tuesday, July 12, 2016, at the Town Municipal Building, Council Hall, 215 East Main Street for the purpose of:

- To consider amending the boundary of Enterprise Zone 12. The proposed amendment would increase the size of the Zone from its current area of 243.54 acres to 636.00 acres.

Information related to this proposed amendment is on file in the Town Manager’s office.

Anyone who is in favor of or opposed to the request will have an opportunity to express his/her views at this hearing.

By the Authority of the Town Council  
of the Town of Bedford

Mayor Wandrei opened the public hearing at 7:22 p.m. As there were no comments, the Mayor closed the public hearing at 7:22 p.m.

Assistant Town Manager Warner explained that the Enterprise Zone Program is administered by the State Department of Housing and Community Development (DHCD). The program opens the door to two particular grant programs: 1) the Real Property Investment Grant 2) a Job Creation Grant. These programs as administered by the State in the designated areas. Mr. Warner said the local enterprise zone boundaries

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are also referenced as part of the local incentives that are provided and have recently been revamped. Mr. Warner stated that tonight's action is basically an administrative task. The Town is allowed to activate up to 640 acres given the Town's boundaries. The map has been reviewed in conjunction with the Community Development Committee and we are looking to maximize that to the greatest extent possible. The map would be amended to include most, if not all, of the Town's industrial zoned properties as well as the commercial areas in centertown. He said the area will be 636 acres. Mr. Warner said the various precise specifications required by the DHCD's program have been met.

Vice Mayor Rush moved that Council approve the resolution expanding the boundary of the Town's Enterprise Zone. The motion was seconded by Councilman Carson, voted upon, and carried by the following roll call vote:

Councilman Black	aye
Councilman Carson	aye
Councilman Hailey	aye
Vice Mayor Rush	aye
Councilman Stanley	aye
Councilman Vest	aye
Mayor Wandrei	aye

The resolution follows as adopted:

**RESOLUTION OF THE  
TOWN COUNCIL OF THE TOWN OF BEDFORD  
RECOMMENDING ADJUSTMENT OF THE BOUNDARIES  
OF VIRGINIA ENTERPRISE ZONE #12**

**WHEREAS**, the Town of Bedford has administered Enterprise Zone #12 within the Virginia Enterprise Zone program as defined and regulated by the Code of Virginia since 2005;

**WHEREAS**, the Virginia Enterprise Zone program is a partnership between state and local government that encourages job creation and private investment through grant-based incentives;

**WHEREAS**, the current boundary of Zone #12 includes an area of 243.54 acres within an allowable maximum area of 640 acres; and

**WHEREAS**, the Town of Bedford wishes to maximize the potential for application of eligible incentives to the greatest extent practicable,

**NOW THEREFORE BE IT RESOLVED** that:

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1. The Town Council of the Town of Bedford is applying for amendment of Enterprise Zone #12;
2. The Town Council of the Town of Bedford formally recommends and advocates for the adjustment of the boundary of Enterprise Zone #12 by adding certain tax parcels to the specific area of the Zone respectively in accordance with the attached map and list of tax parcels. The resulting area of Enterprise Zone #12 would be 636 acres;
3. The Town Council of the Town of Bedford authorizes its Town Manager to submit all information needed to apply for an Enterprise Zone amendment; and
4. The Town Council of the Town of Bedford authorized its Town Manager to meet other program administrative and reporting requirements, as defined by the Enterprise Zone Regulations, throughout the life of the zone.

**(The map and list of tax parcels will be included in the permanent minute book)**

Mr. Warner said the Town's written position on Equal Opportunity needs to be updated on a regular basis. When approved by Council, the signed written statement is posted on the Town's Legal Posting Board in the Municipal Building. Legal counsel has reviewed and approved the proposed updated Equal Opportunity Statement. He requested that Council approve the written statement as the Town's position on Equal Opportunity.

On motion by Councilman Hailey, seconded by Councilman Black, voted upon and carried unanimously by a roll call vote, Council approved the written statement as the Town's position on Equal Opportunity. Roll call vote follows:

Councilman Carson	aye
Councilman Hailey	aye
Vice Mayor Rush	aye
Councilman Stanley	aye
Councilman Vest	aye
Councilman Black	aye
Mayor Wandrei	aye

The Town Of Bedford Equal Opportunity Employer Statement follows:

### **Town of Bedford**

#### **Equal Opportunity Employer Statement**

The Town of Bedford is an Equal Opportunity Employer, and hereby affirms that it is the policy of the Town to maintain and promote equal opportunity and diversity for all employees, applicants for employment and contractors in accordance with the relevant federal and State Laws.

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The Town will not discriminate on the basis of race, religion, color, national origin, sex, age, disability, marital status, veteran status, sexual orientation, ancestry, or citizenship status.

In support of a diverse workforce, decisions as to hiring, promotion and other aspects of the employment relationship will be based solely upon job related qualifications.

The Town will not tolerate any kind of harassment of employees or retaliation against an employee who brings a complaint forward. Allegations of harassment will be taken seriously, promptly investigated, and appropriate action taken depending on the severity of the situation.

Mayor Wandrei adjourned the meeting at 7:28 p.m.