



Regular Council Meeting

A G E N D A

November 15, 2022

7:00 p.m.

Administrative

Approval of Minutes
Report of Town Manager
Appearance before Council
Council Comments
Report of Council Committees
Revisions to Agenda

Public Hearings

1-FIN-2-41-11-15 American Rescue Plan Act Budget Appropriation

Consent Agenda (roll call)

2-P/CD-4-3-11-15 Appointment of Member – Planning Commission

3-P/CD-13-1-11-15 Appointment of Member – Redevelopment and Housing Authority

Old Business

New Business

4-FIN-3-42-11-15 Presentation of FY2022 Audit Report – Brown Edwards and Company

5-FIN-2-41-11-15 American Rescue Plan Act Budget Appropriation (roll call)

6-FIN-2-41-11-15 2022 Personal Property Tax Billing (roll call)

7-CC-15-1-11-15 Resolution – Canceling Second Council Meetings in November and December (roll call)

Citizens may watch the meeting in real time via the Town of Bedford Live Stream website: <https://www.bedfordva.gov/1356/Live-Stream>



PUBLIC HEARING NOTICE

Notice is hereby given that the Town Council of the Town of Bedford, Virginia, at 7:00 PM on Tuesday, November 15, 2022, will hold a public hearing at the Council Hall in the Town Municipal Building at 215 E. Main Street, Bedford, Virginia, 24523, to consider a budget amendment to appropriate budget for the American Rescue Plan Act allocation received in an amount of \$6,844,498.

Virginia Code §15.2-2507 provides that any locality may amend its budget to adjust the aggregate amount to be appropriated during the fiscal year as shown in the currently adopted budget; provided, however, any such amendment which exceeds one percent of the total expenditures shown in the currently adopted budget must be accomplished by first publishing a notice of a meeting and holding a public hearing before amending the budget. This Code section applies to all locality funds, i.e., General Fund, Enterprise Fund, Capital Fund, etc. Because the cumulative amount of the appropriations exceeds one percent of the currently adopted budget, a budget amendment public hearing is required.

A copy of the detailed budget amendment request is available for inspection by the public in the Office of the Clerk of the Town Council, Town Manager's office, 215 E. Main Street, Bedford, Virginia 24523.

By Order of the Clerk of the
Town Council

Publish: November 2, 2022

**TOWN OF BEDFORD, VIRGINIA
TOWN COUNCIL
ACTION FORM**

ITEM: Consent Agenda

DATE OF COUNCIL MEETING: November 15, 2022

DATE: November 9, 2022

PRESENTATION:

Appointment of Member – Planning Commission

A vacancy exists on the Planning Commission due to a member stepping down before the end of their term. Ms. Georgiann Watts and Mr. Curtis Marshall have expressed an interest in being appointed. The vacancy has been advertised in the local newspaper, and no other citizens have volunteered to serve.

ACTION REQUESTED:

Council is requested to appoint Ms. Georgiann Watts or Mr. Curtis Marshall to serve on the Commission, said term to expire March 31, 2025.

		YES	NO	OTHER	ROUTING	
DATE: _____	BLACK	()	()	()	TOWN ATTY. ()	I.T. ()
	CARSON	()	()	()	COMM. DEV. ()	POLICE ()
APPROVED ()	HAILEY	()	()	()	ELECTRIC ()	PUBLIC SERV. ()
DENIED ()	HARTWICK	()	()	()	ENGINEERING ()	OTHER _____ ()
DEFERRED TO:	JOHANNESSEN	()	()	()	FINANCE ()	
_____	SHOEN	()	()	()	FIRE DEPT. ()	
	STANLEY	()	()	()	H.R. ()	



TOWN OF BEDFORD
APPLICATION TO SERVE ON APPOINTED BOARDS, COMMITTEES OR COMMISSIONS

Date: September 26, 2022

Name: Georgiann Watts

Home Address: 3003 Wilson Street Property Owner?: Yes No

City: Bedford State: Va Zip Code: 24523

E-mail address: Tomwatts1951@gmail.com Years as Town resident: 67

Home Telephone: 540-586-4341 Other Telephone: 540-874-0124

Present Employer: Retired

Which Telephone number is preferred for contact: Home _____ Other 540-874-0124

List the board, committee, or commission for which you wish to volunteer:

Planning Commission / Redevelopment and Housing Authority

Applying for: Initial Appointment/Reappointment (circle one)

Please list any committees or organizations in which you currently participate:

None at present since retiring

Please explain your interest in serving on the above named board:

I have an interest in serving the Bedford Community where I have lived for my entire life. I recently retired from Bedford Hospital as Chief Nursing Officer and was involved in Strategic planning and implementation of healthcare services for the Bedford Region. I am interested in continuing to offer my services to Bedford as a citizen.

Date: 9/26/2022 Signature: Georgiann Watts

Return to Debra Anderson, Town of Bedford, 215 E. Main Street, Bedford, VA 24523

For Office Use Only: Date Received: 9/27/2022



TOWN OF BEDFORD
APPLICATION TO SERVE ON APPOINTED BOARDS, COMMITTEES OR COMMISSIONS

Date: 26 Oct 2022

Name: Curtis F. Marshall

Home Address: 1106 Coalbrook Rd -Property Owner?: Yes No

City: Bedford State: VA Zip Code: 24523

E-mail address: curtis.f.marshall@gmail.com Years as Town resident: 14 yrs.

Home Telephone: 540.266.8766 Other Telephone: _____

Present Employer: Fort Pickett Fire Rescue

Which Telephone number is preferred for contact: Home Other

List the board, committee, or commission for which you wish to volunteer:

Planning Commission

Applying for: Initial Appointment/Reappointment (circle one)

Please list any committees or organizations in which you currently participate:

Bedford Volunteer Fire Company

Please explain your interest in serving on the above named board:

I desire to serve on the Planning Commission because I have an interest and desire to see the Town grow and modernize, yet maintain that hometown feel.

Date: 26 Oct 2022 Signature: [Signature]

Return to Debra Anderson, Town of Bedford, 215 E. Main Street, Bedford, VA 24523

For Office Use Only: Date Received: 10/31/2022

**TOWN OF BEDFORD, VIRGINIA
TOWN COUNCIL
ACTION FORM**

ITEM: Consent Agenda

DATE OF COUNCIL MEETING: November 15, 2022

DATE: November 9, 2022

PRESENTATION:

Appointment of Member – Redevelopment and Housing Authority

A vacancy exists on the Redevelopment and Housing Authority due to a member term ending. Ms. Georgiann Watts and Mr. Bill Mosley have expressed an interest in being appointed. The vacancy has been advertised in the local newspaper, and no other citizens have volunteered to serve.

ACTION REQUESTED:

Council is requested to appoint Ms. Georgiann Watts or Mr. Bill Mosley to serve on the Authority, said term to expire October 13, 2026.

		YES	NO	OTHER	ROUTING	
DATE: _____	BLACK	()	()	()	TOWN ATTY. ()	I.T. ()
	CARSON	()	()	()	COMM. DEV. ()	POLICE ()
APPROVED ()	HAILEY	()	()	()	ELECTRIC ()	PUBLIC SERV. ()
DENIED ()	HARTWICK	()	()	()	ENGINEERING ()	OTHER _____ ()
DEFERRED TO:	JOHANNESSEN	()	()	()	FINANCE ()	
_____	SHOEN	()	()	()	FIRE DEPT. ()	
	STANLEY	()	()	()	H.R. ()	



TOWN OF BEDFORD
APPLICATION TO SERVE ON APPOINTED BOARDS, COMMITTEES OR COMMISSIONS

Date: September 26, 2022

Name: Georgiann Watts

Home Address: 3003 Wilson Street Property Owner?: Yes No

City: Bedford State: Va Zip Code: 24523

E-mail address: Tomwatts1951@gmail.com Years as Town resident: 67

Home Telephone: 540-586-4341 Other Telephone: 540-874-0124

Present Employer: Retired

Which Telephone number is preferred for contact: Home Other 540-874-0124

List the board, committee, or commission for which you wish to volunteer:

Planning Commission / Redevelopment and Housing Authority

Applying for: Initial Appointment/Reappointment (circle one)

Please list any committees or organizations in which you currently participate:

None at present since retiring

Please explain your interest in serving on the above named board:

I have an interest in serving the Bedford Community where I have lived for my entire life. I recently retired from Bedford Hospital as Chief Nursing Officer and was involved in Strategic planning and implementation of healthcare services for the Bedford Region. I am interested in continuing to offer my services to Bedford as a citizen.

Date: 9/26/2022 Signature: Georgiann Watts

Return to Debra Anderson, Town of Bedford, 215 E. Main Street, Bedford, VA 24523

For Office Use Only: Date Received: 9/27/2022

TOWN OF BEDFORD
APPLICATION TO SERVE ON APPOINTED BOARDS, COMMITTEES, OR COMMISSIONS

Date: 10/21/22

Name: William (Bill) Mosley

Home Address: 618 Westview Ave Property Owner?: Yes No

City: Bedford State: VA Zip Code: 24523

E-mail address: bemosley@gnail.com Years as Town resident: 32

Home Telephone: 540-874-4840 Other Telephone: cell

Present Employer: Self

Which Telephone number is preferred for contact: Home cell above Other Other

List the board, committee, or commission for which you wish to volunteer:
Housing Authority

Applying for: Initial Appointment/Reappointment (circle one)

Please list any committees or organizations in which you currently participate:
Bedford Get Together, BABC Housing committee

Please explain your interest in serving on the above named board:

My business Proprietors Group of Bedford, ~~renovates~~ renovates properties & manages them as residential and commercial rental properties. Additionally, worked for 6 years in the 1970s for the Atlanta Housing & Redevelopment Authority.

Date: 10/21/22 Signature: W Mosley

Return to Debra Anderson, Town of Bedford, 215 E. Main Street, Bedford, VA 24523

For Office Use Only: Date Received: 10/21/22 DBA

**TOWN OF BEDFORD, VIRGINIA
TOWN COUNCIL
ACTION FORM**

ITEM: American Rescue Plan Act Budget Appropriation

DATE OF COUNCIL MEETING: November 15, 2022

DATE: November 3, 2022

PRESENTATION:

The Town of Bedford has received \$6,844,498 in federal funding from the American Rescue Plan Act (ARPA), specifically the Coronavirus State and Local Fiscal Recovery Funds (SLFRF). The Town entered into a grant subrecipient agreement with the Bedford Regional Water Authority for projects totaling \$4,500,000 to assist with water and sewer infrastructure needs of the community. These funds have not been expensed, and need to be appropriated to correctly account for the funding in the current fiscal year. The remaining \$2,344,498 of federal funding is allocated towards replacing lost public sector revenue. The Final Rule issued by the U.S. Department of the Treasury allows local governments using funds for lost public sector revenue to elect a standard allowance of up to \$10 million to spend on government services through the period of performance. The provision of government services includes salaries and benefits paid to provide services, which allows the Town's funding budgeted for these items to either remain unspent or to be re-appropriated to other expenditure items.

ACTION REQUESTED:

Town Council is requested to approve the below budget amendment which will appropriate budget to the general ledger accounts listed.

Budget Entry:

Revenue Increase		
100091-419212	ARPA Relief Funding	\$6,844,498
Expenditure Increase		
10088900-511000	Compensation	\$1,485,214
10088900-512000	Compensation – Overtime	\$ 133,150
10088900-513000	Compensation – Part Time	\$ 16,000
10088900-521000	FICA	\$ 125,058
10088900-522100	VRS-Retirement	\$ 292,142
10088900-522150	VRS – Life Insurance	\$ 20,315
10088900-522160	VLDP-VRS Hybrid Disability	\$ 927
10088900-522170	ICMA-Hybrid Retirement	\$ 1,588
10088900-523000	Hospital Insurance	\$ 270,104
10088900-557999	Water & Sewer ARPA	\$4,500,000

		YES	NO	OTHER	ROUTING	
DATE: _____	BLACK	()	()	()	TOWN ATTY. ()	I.T. ()
	CARSON	()	()	()	COMM. DEV. ()	POLICE ()
APPROVED ()	HAILEY	()	()	()	ELECTRIC ()	PUBLIC SERV. ()
DENIED ()	HARTWICK	()	()	()	ENGINEERING ()	OTHER _____ ()
DEFERRED TO:	JOHANNESSEN	()	()	()	FINANCE ()	
_____	SHOEN	()	()	()	FIRE DEPT. ()	
	STANLEY	()	()	()	H.R. ()	

**TOWN OF BEDFORD, VIRGINIA
TOWN COUNCIL
ACTION FORM**

ITEM: 2022 Personal Property Tax Billing

DATE OF COUNCIL MEETING: November 15, 2022

DATE: November 10, 2022

PRESENTATION:

In consultation with the Town Attorney, staff will make a presentation to Council of one or more options to provide additional financial assistance to offset the considerably increased assessment values for the 2022 Personal Property Tax Billing.

ACTION REQUESTED:

Town Council is requested to adopt a presented option.

		YES	NO	OTHER		<u>ROUTING</u>	
DATE: _____	BLACK	()	()	()	TOWN ATTY.	()	I.T. ()
	CARSON	()	()	()	COMM. DEV.	()	POLICE ()
APPROVED ()	HAILEY	()	()	()	ELECTRIC	()	PUBLIC SERV. ()
DENIED ()	HARTWICK	()	()	()	ENGINEERING	()	OTHER _____ ()
DEFERRED TO:	JOHANNESSEN	()	()	()	FINANCE	()	
_____	SHOEN	()	()	()	FIRE DEPT.	()	
	STANLEY	()	()	()	H.R.	()	

**TOWN OF BEDFORD, VIRGINIA
TOWN COUNCIL
ACTION FORM**

ITEM: Resolution - Canceling Second Council Meetings in November and December

DATE OF COUNCIL MEETING: November 15, 2022

DATE: November 9, 2022

PRESENTATION:

Since the second Town Council meeting in November falls during the Thanksgiving Holiday Season and the second meeting in December falls during the Christmas Holiday Season, Council is requested to adopt a Resolution canceling the second Council meeting in November, (November 22nd) and in December (December 27th).

ACTION REQUESTED:

Town Council is requested to adopt a Resolution canceling the second Council meeting in November (November 22nd) and in December (December 27th).

		YES	NO	OTHER	ROUTING	
DATE: _____	BLACK	()	()	()	TOWN ATTY. ()	I.T. ()
	CARSON	()	()	()	COMM. DEV. ()	POLICE ()
APPROVED ()	HAILEY	()	()	()	ELECTRIC ()	PUBLIC SERV. ()
DENIED ()	HARTWICK	()	()	()	ENGINEERING ()	OTHER _____ ()
DEFERRED TO:	JOHANNESSEN	()	()	()	FINANCE ()	
_____	SHOEN	()	()	()	FIRE DEPT. ()	
	STANLEY	()	()	()	H.R. ()	

RESOLUTION

WHEREAS, Section 11 of the Charter of the Town of Bedford requires that Council shall "fix the time and place of its meeting," and

WHEREAS, the Town Code requires in Section 2-27 that meetings shall be on "the second and fourth Tuesday of each month," and

WHEREAS, the second regular Council meeting in November is scheduled for November 22, 2022, which falls during the Thanksgiving Holiday Season, and

WHEREAS, the second regular Council meeting in December is scheduled for December 27, 2022, which falls during the Christmas Holiday Season;

NOW, THEREFORE, BE IT RESOLVED that the Town Council meetings scheduled for November 22, 2022, and December 27, 2022, be and the same hereby are canceled.