



**Regular Council Meeting**

**A G E N D A**

**June 28, 2022**

**7:00 p.m.**

**Administrative**

Approval of Minutes  
Report of Town Manager  
Appearances before Council  
Council Comments  
Report of Council Committees  
Revisions to Agenda

Closed session pursuant to Section 2.2-3711 (a) (1) of the Code of Virginia of 1950, as amended, to discuss personnel matters

**Public Hearings**

1-FIN-40-1-6-28                      Adopting an Amendment to the FY2022 Budget

**Consent Agenda (roll call)**

2-CC-15-1-6-28                      Appointment of Fire Chief for Bedford Fire Department

**Old Business**

**New Business**

3-FIN-40-1-6-28                      Resolution – Adopting an Amendment to the FY2022 Budget (roll call)

4-CC-15-1-6-28                      Proclamation – National Night Out 2022 (roll call)

Citizens may watch the meeting in real time via the Town of Bedford Live Stream website: <https://www.bedfordva.gov/1356/Live-Stream>



## **PUBLIC HEARING NOTICE**

Notice is hereby given that the Town Council of the Town of Bedford, Virginia, at 7:00 PM on Tuesday, June 28, 2022, will hold a public hearing at the Council Hall in the Town Municipal Building at 215 E. Main Street, Bedford, Virginia, 24523 to consider a budget amendment to appropriate budget for several grant projects, federal funding, operating expenditures, and fund transfers.

The Town has received numerous grants, including funding from the American Rescue Plan, and has outstanding fund transfers for capital items requiring a budget amendment of up to \$17,000,000 to accurately account for activity in the Town's Funds. Virginia Code §15.2-2507 provides that any locality may amend its budget to adjust the aggregate amount to be appropriated during the fiscal year as shown in the currently adopted budget; provided, however, any such amendment which exceeds one percent of the total expenditures shown in the currently adopted budget must be accomplished by first publishing a notice of a meeting and holding a public hearing before amending the budget. This Code section applies to all locality funds, i.e., General Fund, Enterprise Fund, Capital Fund, etc. Because the cumulative amount of the appropriations exceeds one percent of the currently adopted budget, a budget amendment public hearing is required.

A copy of the detailed budget amendment request is available for inspection by the public in the Office of the Clerk of the Town Council, Town Manager's office, 215 E. Main Street, Bedford, Virginia 24523.

By Order of the Clerk of the  
Town Council

Publish: June 20, 2022

**TOWN OF BEDFORD, VIRGINIA  
TOWN COUNCIL  
ACTION FORM**

**ITEM:** Resolution – Adopting an Amendment to the FY2022 Budget

**DATE OF COUNCIL MEETING:** June 28, 2022

**DATE:** June 21, 2022

**PRESENTATION:**

At the end of the fiscal year, certain organization account codes in the general ledger are expended beyond the current budget appropriation, while other organization account codes have unspent budget appropriation that is available for use. In order to balance the budget with the actual expenditures, a budget transfer to organization codes that have or are forecasted to have non-favorable balances is requested. The auditors review budget to actual variances in Exhibit 7 of the Annual Comprehensive Financial Report (ACFR), and expenditures beyond budget appropriations by function can result in an audit comment. Staff forecasts expenditures, as best as possible, to stay in compliance with this requirement.

**ACTION REQUESTED:**

Town Council is requested to approve the attached resolution which will appropriate budget funding and transfer existing funding to organization codes requiring additional funding.

		YES	NO	OTHER	ROUTING		nbvc
DATE: _____	BLACK	( )	( )	( )	TOWN ATTY.	( )	I.T. ( )
	CARSON	( )	( )	( )	COMM. DEV.	( )	POLICE ( )
APPROVED ( )	HAILEY	( )	( )	( )	ELECTRIC	( )	PUBLIC SERV. ( )
DENIED ( )	HARTWICK	( )	( )	( )	ENGINEERING	( )	OTHER _____ ( )
DEFERRED TO:	JOHANNESSEN	( )	( )	( )	FINANCE	( )	
_____	SHOEN	( )	( )	( )	FIRE DEPT.	( )	
	STANLEY	( )	( )	( )	H.R.	( )	

**RESOLUTION OF THE  
TOWN COUNCIL OF THE TOWN OF BEDFORD  
ADOPTING AN AMENDMENT TO THE FY2022 BUDGET**

**WHEREAS**, the Town of Bedford wishes to transfer budget to organization code accounts that have non-favorable variances; and

**WHEREAS**, the budget amendment includes appropriations that are more than 1% of the current adopted budget, and the required public hearing as required in the Code of Virginia §15.2-2507 has been held; and

**WHEREAS**, the auditors review budget to actual variances in Exhibit 7 of the Annual Comprehensive Financial Report (ACFR), and expenditures over appropriated budget can result in an audit comment; and

**WHEREAS**, Council needs to approve and authorize transfers in the General Fund, Solid Waste Fund, and Electric Fund.

**NOW THEREFORE BE IT RESOLVED** that the Town Council of the Town of Bedford does hereby approve and appropriate the budget transfers as shown on the attached June Budget Transfers sheet.

**GENERAL FUND****FROM:**

100033-433165	DMV Alcohol Grant	(4,394.00)
100033-433166	DMV Speed Enforcement	(7,589.00)
100083-424914	BFVA Brownfields Grant	(129,716.00)
100083-424915	Community Grants	(637,765.00)
100033-433167	Byrne JAG 2022	(21,800.00)
100091-419212	ARPA	(4,500,000.00)
100091-441499	PY Fund Balance	(9,743,235.00)
		<hr/>
		(15,044,499.00)

**GENERAL FUND****TO:**

10011120-511000	Compensation	1,125.00
10011211-511000	Compensation	3,525.00
10011220-531500	Legal Services	4,000.00
10011224-531200	Auditing Services	5,900.00
10011261-531404	Professional Services	10,000.00
10022210-531502	Special Fees	700.00
10033110-557269	DMV Alcohol Grant	4,394.00
10033110-557270	DMV Speed Enforcement	7,589.00
10033110-570005	Grant Expense	21,800.00
10033110-581100	Ballistic Vests	240.00
10033110-581313	Body Camera/Mic	306.00
10044133-512000	Overtime	4,450.00
10033210-560080	Fuel	3,000.00
10044133-521000	FICA	1,800.00
10044133-523000	Hospital Insurance	2,000.00
10044240-559010	Corrective Measure Landf	49,750.00
10088110-531404	Professional Services	65,100.00
10099600-592023	Transfer to VDHA	550,000.00
10088150-570005	Grant Expense	24,545.00
10088170-556508	Bedford Chamber	2,500.00
10088170-556537	D-Day Memorial	5,000.00
10088170-556551	Central VA Business	2,500.00
10088170-558401	Keep Bedford Beautiful	1,500.00
10099600-592022	Transfer to EDA	10,014.00
10011130-531315	Codification of Ordinance	(8,000.00)
10011221-511000	Compensation	(4,000.00)
10011242-511000	Compensation	(10,000.00)
10011242-531270	Miscellaneous Accounting	(7,228.00)
10033420-531404	Professional Services	(40,000.00)
10033420-559016	Demolition of Structure	(30,000.00)
10099600-592022	Transfer to EDA	1,380,392.00
10099600-592016	Transfer to Gen CIP	8,481,597.00
10088900-557999	ARPA Water & Sewer	4,500,000.00
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		15,044,499.00

**ELECTRIC FUND**

**FROM:**

190056-441499	PY Reserves	(1,401,345.00)
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		(1,401,345.00)

**ELECTRIC FUND**

**TO:**

19989600-592018	Transfer to Electric CP	1,401,345.00
		<hr/>
		1,401,345.00

**SOLID WASTE FUND**

**FROM:**

570091-541102	Transfer In - Solid Waste	(6,500.00)
170091-441499	PY Fund Balance	(6,500.00)
		<hr/>
		(13,000.00)

**SOLID WASTE FUND**

**TO:**

57964210-581605	Landfill Closure - Orange St	6,500.00
17969600-592017	Transfer to SW Capital	6,500.00
		<hr/>
		13,000.00

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<b>TOTAL ALL FUNDS</b>	<b>16,458,844.00</b>
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# Proclamation

## NATIONAL NIGHT OUT 2022

**WHEREAS**, the National Association of Town Watch is sponsoring a unique, nationwide crime, drug and violence prevention program on August 2<sup>nd</sup>, 2022 entitled “National Night Out”; and

**WHEREAS**, the “39<sup>th</sup> Annual National Night Out” provides a unique opportunity for the Town of Bedford to join forces with thousands of other communities across the country in promoting cooperative, police-community crime prevention efforts; and

**WHEREAS**, the Town Police Department plays a vital role in partnership with a variety of agencies in the reducing crime, drugs and violence in the Town of Bedford; and

**WHEREAS**, it is essential that all citizens of the Town of Bedford be aware of the importance of crime prevention programs and impact that their participation can have on reducing crime, drugs and violence in the Town of Bedford; and

**WHEREAS**, police-community partnerships, neighborhood safety, awareness and cooperation are important themes of the “National Night Out” program;

**NOW, THEREFORE** I, Mayor Tim Black, do hereby call upon all citizens of the Town of Bedford to join with the Police Department, the National Association of Town Watch in supporting “39<sup>th</sup> Annual National Night Out” on August 2<sup>nd</sup>, 2022.

**FURTHER, LET IT BE RESOLVED THAT**, I, Mayor Tim Black, do hereby proclaim Tuesday, August 2<sup>nd</sup>, 2022 as “NATIONAL NIGHT OUT” in the Town of Bedford.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the seal of the Town of Bedford to be affixed this 2<sup>nd</sup> day of August, 2022.

\_\_\_\_\_  
Tim Black, Mayor

