



**Town Council
Regular Council Meeting Minutes
June 23, 2020**

The Town Council of Bedford, Virginia, held a regularly scheduled meeting on Tuesday, June 23, 2020 at 7:00 p.m. in the Council Chambers of the Town Municipal Building at 215 East Main Street, Bedford, Virginia.

Town Council members present:

Mayor Steve Rush, Vice Mayor Tim Black, Councilman Stacey Hailey, Councilman Bruce Johannessen, Councilman Bryan Schley, Councilman Darren Shoen, and Councilman C. G. Stanley

Town Council members absent:

None.

Town Staff present:

Town Manager Barrett Warner; Assistant Town Manager Sonia Jammes; Chief of Police Todd Foreman; Director of Public Works D. W. Lawhorne; Economic Development Coordinator Mary Zirkle; Clerk of Council Debra B. Anderson; and Recording Secretary Julia Peters

Mayor Rush opened the meeting and led all present in saying the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

Mayor Rush declared that the minutes of the Regular Council Meetings held on June 9, 2020 were approved as presented.

REPORT OF TOWN MANAGER

Town Manager Barrett Warner began his report by introducing a special guest, Kiersten Thomson, a member of the American Heritage Girls, who recently completed quite a bit of work at Greenwood Park under the supervision of Public Works Director D. W. Lawhorne, to satisfy the requirements for the Stars and Stripes Award. Several photos are included in the official record (Attachment 1). Ms. Thomson did mulching work, painting, stocked the free library, and

installed benches. Mr. Warner wanted to formally recognize her and thanked her for her hard work. Meeting attendees applauded her dedication and work as well.

Mr. Warner informed the Council that the Town offices will be closed Friday, July 3, 2020, in observance of the federal holiday. Any impacted services will reconvene Monday, July 6, 2020.

Mr. Warner deferred to Chief of Police Todd Foreman for his presentation.

Chief Foreman said he wanted to introduce one of his new officers, Steven Swain, to the Council. Officer Swain had worked for the Salem, VA Police Department for about 15 years and joined the Bedford Police Department recently and he will be sworn-in tonight. The Clerk of Council, Debra Anderson, read the Oath and Officer Swain repeated and affirmed the Oath. Council members thanked Officer Swain for his service to the Bedford community.

APPEARANCES BEFORE COUNCIL

None.

COUNCIL COMMENTS

None.

REPORT OF COUNCIL COMMITTEES

Councilman Stanley noted that the Property Committee had a meeting and necessary upgrades were discussed regarding the Chamber of Commerce building. The Council will hear more about this subject in future meetings.

REVISIONS TO AGENDA

None.

PUBLIC HEARINGS

None.

CONSENT AGENDA

Appointment of Member– Economic Development Authority

There is a current vacancy on the Economic Development Authority (EDA), said term to expire November 30, 2020. Ms. Lynn Scott has expressed interest in the vacancy and is seeking appointment. The vacancy has been advertised in the local newspaper, and no other citizens have volunteered to serve.

ACTION REQUESTED:

Council is requested to appoint Ms. Lynn Scott to the Economic Development Authority, said term to expire November 30, 2020.

Mr. Schley moved, seconded by Mr. Hailey to approve the appointment of Ms. Lynn Scott to the EDA for said term expiring November 30, 2020.

Voted upon and carried by a roll call vote. Roll call as follows:

Vice Mayor Black	aye
Councilman Hailey	aye
Councilman Johannessen	aye
Councilman Schley	aye
Councilman Shoen	aye
Councilman Stanley	aye
Mayor Rush	aye

The motion carried with seven members voting aye.

Appointment of Member – Keep Bedford Beautiful Commission

There is a vacancy on the Keep Bedford Beautiful Commission (KBBC), said term to expire June 30, 2023. Mr. Ed Adams has expressed interest in the vacancy and is seeking appointment. The vacancy has been advertised in the local newspaper, and no other citizens have volunteered to serve.

ACTION REQUESTED:

Town Council is requested to appoint Ed Adams to serve on the Keep Bedford Beautiful Commission, said term to expire June 30, 2023.

Mr. Hailey moved, seconded by Mr. Black to approve the appointment of Mr. Ed Adams to the KBBC for said term expiring June 30, 2023.

Voted upon and carried by a roll call vote. Roll call as follows:

Councilman Hailey	aye
Councilman Johannessen	aye
Councilman Schley	aye
Councilman Shoen	aye
Councilman Stanley	aye
Vice Mayor Black	aye
Mayor Rush	aye

The motion carried with seven members voting aye.

OLD BUSINESS

None.

NEW BUSINESS

Solid Waste Delivery and Disposal

For the past several months the Town of Bedford has been working directly with Bays Trash Removal, Inc. for hauling and disposal of non-residential solid waste on a trial basis. Recently Bays executed a contract with Pittsylvania County as the ultimate destination for the combined load that they deliver (which includes the Town's contribution). The terms of the contract between Bays and Pittsylvania County guarantee a rate of \$30.00 per ton for a period of five years for disposal of solid waste. This is the lowest cost that staff has been able to identify for this activity and it should result in a significant savings of expenditures within the Solid Waste Fund.

ACTION REQUESTED:

Town Council is requested to adopt a motion formally designating Bays Trash Removal, Inc. as the Town's agent for hauling and disposal of solid waste under the provisions of the contract between Bays and Pittsylvania County (Attachment 2) with such designation to be effective until further notice.

There is a Memorandum of Understanding in place with Bays Trash Removal, Inc. and the recommendation is to extend that memorandum referencing their contract with Pittsylvania County.

Mr. Hailey moved, seconded by Mr. Stanley to authorize the Town Manager to draw up the extension of the Memorandum of Understanding with Bays Trash Removal citing their contract with Pittsylvania County and noting the cost for its term of five years.

After a few clarifying questions were asked by Council members and answered by Mr. Warner, the motion was voted upon and carried by a roll call vote. Roll call as follows:

Councilman Johannessen	aye
Councilman Schley	aye
Councilman Shoen	aye
Councilman Stanley	aye
Vice Mayor Black	aye
Councilman Hailey	aye
Mayor Rush	aye

The motion carried with seven members voting aye.

Bedford Middle School Property Lease and Performance Agreement

Due to the fire event in late January, Dave McCormack (President of Waukeshaw Development Inc.) has adjusted the scope and the timing related to the Bedford Middle School redevelopment project. The intended use of the renovated property has been amended by removing the auditorium in the brick building and replacing it with ten additional apartment units. The timeframe for the overall project has also been adjusted to reference thirty-six months for completion of the project.

The existing lease and performance agreements need to be amended to reflect these changes. The Town Economic Development Authority is also a party to these agreements. At its regular meeting on June 10, 2020, that group voted to approve the amended agreements as presented.

ACTION REQUESTED:

Town Council is requested to adopt the amended lease and performance agreements related to redevelopment of the Bedford Middle School property (Attachment 3).

Mr. Schley moved, seconded by Mr. Stanley, to approve the amended lease and performance agreements with Waukeshaw Development Inc. for the redevelopment of the Bedford Middle School property.

Mayor Rush noted that the changes were reviewed diligently in past Town Council meetings with Mr. McCormack in attendance. Mr. Shoen stated he also reviewed the changes and they seem to reflect what the Council wanted and he is comfortable with the amendments.

Voted upon and carried by a roll call vote. Roll call as follows:

Councilman Schley	aye
Councilman Shoen	aye
Councilman Stanley	aye
Vice Mayor Black	aye
Councilman Hailey	aye
Councilman Johannessen	aye
Mayor Rush	aye

The motion carried with seven members voting aye.

Zoning Ordinance Review Contract

Through a Request for Qualifications process initiated by the Planning Commission, EPR, P.C. has submitted a proposed contract for review of the current Town Zoning Ordinance and issue a report on any recommended changes that may be identified. The price quoted for this work is

\$21,765 and would be paid from combined unused funds for Professional Services within the existing FY 2019-2020 budget.

ACTION REQUESTED:

Town Council is requested to approve execution of the contract submitted by EPR, P.C. (Attachment 4) for review of the Zoning Ordinance and publication of recommendations based on the company's findings.

Mr. Hailey moved, seconded by Mr. Shoen, to approve execution of said contract for the quoted price.

Mr. Shoen said he will defer to Mr. Warner on this contract and trusts the price for such work is reasonable because this work needs to be done.

Mr. Warner thanked Ms. Zirkle for her input regarding this subject. He anticipates that EPR, P.C. will recommend significant changes to the zoning ordinance and the first step will be their analysis of what the Town has that works and what needs to be changed with a second phase for which funding would need to be identified. Grant sources may be available for funding or possibly money from the regional planning district. Within the 90 day timeline of this contract, the Town will look at the costs and possible funding for the phase two. Mr. Warner noted this work has not been done since the late 1980's and the firm that completed the work at that time did a great job and it served the Town well but it is time to do it again.

Mayor Rush asked Ms. Zirkle if this work would be primarily investigative or would public hearings be necessary during this process. Ms. Zirkle said it is investigative and will study the current ordinance and compliance to it.

Mr. Schley asked Mr. Warner if once this work is done would there be a recommendation given to Council for consideration. Mr. Warner said ultimately, the zoning ordinance will be completely revised to be presented to the Planning Commission for their advice and then to Council for approval with considerable input from citizens as well.

Voted upon and carried by a roll call vote. Roll call as follows:

Councilman Shoen	aye
Councilman Stanley	aye
Vice Mayor Black	aye
Councilman Hailey	aye
Councilman Johannessen	aye
Councilman Schley	aye
Mayor Rush	aye

The motion carried with seven members voting aye.

ADJOURNMENT

7:17 p.m.

Steve Rush, Mayor

Debra Anderson, Clerk of the Council