



Budget Calendar FY 2022-2023

October 1, 2021	Open operational & capital improvement budget requests for departments
October 21, 2021	Assistant Town Manager to send Policy Governing Contributions to External Organizations to service groups and post to website
November 15, 2021	Close operational & capital improvement budget requests for departments
December 13-17, 2021	Individual/Group department head meetings with Town Manager
January 15, 2022	Service group funding requests due from organizations
February 8, 2022	Distribution of departmental & capital improvement budget packets to Town Council
February 8, 2022	Distribution of service group packets to Town Council
February 26, 2022	Budget work session with Town Council (Saturday Retreat)
March 8, 2022	Budget work session with Town Council (Optional)
March 22, 2022	Budget work session with Town Council (Optional)
March 30, 2022	Public budget hearing advertisement sent to newspaper
April 12, 2022	Public budget hearing and citizen engagement
April 26, 2022	Town Council adoption of operational & capital improvement budgets for Fiscal Year 2022-2023